



NO.SO/DS(GA)SE&LD/FA/01/2021  
GOVERNMENT OF SINDH  
SCHOOL EDUCATION & LITERACY DEPARTMENT  
Karachi, dated 02<sup>nd</sup> July 2021

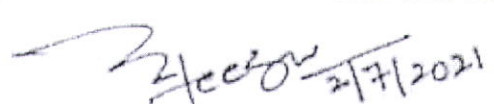
01. The Director School Education  
(ES&HS/ Primary) Hyderabad/ Sukkur / Shaheed Benazirabad / Larkana /  
Mirpurkhas and Karachi
02. The District Education Officer  
(ES&HS/ Primary) All District

Subject:- CLAIM OF FINANCIAL ASSISTANCE TO THE FAMILY OF CIVIL  
SERVANT WHO DIES WHILE IN SERVICE.

I am directed to refer to the subject noted above and to state that the cases of  
financial assistance should be sent to this office alongwith following required documents.

01. Forwarding letter
02. Application
03. Heirship Certificate
04. Family Registration Certificate
05. Death Certificate
06. CNIC Copy
07. Obituary Certificate
08. No Dues / No Payment Certificate
09. Pay Slip
10. Last Pay Certificate
11. Data Pension Roll Sheet
12. Descriptive Roll
13. No Re-Marriage / No Separation (Last Three Months)
14. Original Service Book
15. DSE & DEO will give undertaking to the department with regard to genuineness  
of the employee and if later on employee is found to be fake / bogus the DSE &  
DEO will be personally held responsible for the forgery.

Further, forwarding letter and obituary should contain the sentence that the said  
employee expired during service.

  
(ABDUL HAFEEZ MAHESAR)

DEPUTY SECRETARY (GA)/FOCAL PERSON

C/C to:

01. The PS to Secretary School Education & Literacy Department Karachi
02. The PS to Additional Secretary (GA) SE&LD Government of Sindh Karachi
03. The PS to Additional Secretary (Sec) SE&LD Government of Sindh Karachi
04. Office File.