

SINDH HIGH COURT, KARACHI

TENDER DOCUMENT

No. SHC/IT/TENDER-2024-2025/01

FOR THE YEAR 2024-2025

Dated: 12-11-2024

TENDER FOR:

**SUPPLY & INSTALLATION OF IP BASED CCTV
SYSTEMS FOR THE RESIDENCES OF HON'BLE
JUDGES AND JUDGES LODGES**

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1. Introduction

Dear Tenderer:

The SINDH HIGH COURT (SHC) is the highest judicial institution of the province of Sindh. We are interested in **SUPPLY & INSTALLATION OF IP BASED CCTV SYSTEMS FOR THE RESIDENCES OF HON'BLE JUDGES AND JUDGES LODGES** at various locations in Sindh i.e. Karachi, Hyderabad, Mirpurkhas, Sukkur and Shaheed Benazirabad. Tender document which includes full details of items and other terms & conditions can be downloaded **free of cost** from www.sindhhighcourt.gov.pk.

2. Instructions

- (a) The Sindh High Court, Karachi (SHC) expects that aspirant vendors should furnish all the required documents to ensure a transparent and genuine presentation.
- (b) The bid documents should be submitted in the **office of Director I.T. Sindh High Court, Saddar, Karachi** on or before **2nd December, 2024 at 10:45 a.m.** and will be opened on the **same date and place at 11:30 a.m.** in presence of bidders or their authorized representatives who wish to be present as well as the committee constituted for the purpose. In case of any holiday, the tender shall be received/ opened on next working day at the same place and time.
- (c) Date and time of opening of financial proposals of technically qualified bids will be communicated to the bidders in advance.
- (d) Bids must contain **BID SECURITY** of **1% of total quoted price**, in the shape of **“BID SECURITY FORM” or “PAY ORDER”** in favor of REGISTRAR, HIGH COURT OF SINDH.
- (e) The Sindh High Court reserves the right to accept/reject any or all offers subject to rules.

3. Eligibility Criteria

PART-I (The bids disqualified / not responsive to PART-I shall not be eligible for further Evaluation.)

#	Description	Requirement	Attached (Yes/No)
1	Profile of company / firm along with relevant documents.		
2	Registration with relevant tax/ regulatory authorities i.e. (a) PEC Registration i. Category: C-3. ii. Specialization Category must be "Security, Safety Surveillance System" having Code EE-02 (b) Registration with Income Tax Department (NTN Certificate) (c) Registration with Sales Tax Department (GST Certificate) (d) Registration with Sindh Revenue Board (SNTN Certificate) (e) Registration from Security Exchange Commission of Pakistan (SECP) <i>(copies required)</i>	MANDATORY (Valid Certificates from concerned regulator / authority required)	
3	Undertaking on judicial stamp paper that firm has never been blacklisted by any government semi government, autonomous and stated owned organization.		
4	The bidder should have fully operational Office (preferably Head office) having sufficient nos. of Engineers / Technicians in Karachi.		
5	The bidder should be authorized partner/reseller of the quoted Cameras Brand. <i>(copies required)</i>		
6	The bidder should have at least 3 Number of CCTV Projects in Govt./ Judicial Sector in the last 3 years. <i>(copies required)</i>		
7	Affidavit stating that company/firm has not been involved in any litigation or has discontinued any work at any institution.		

PART-II

S.#	DESCRIPTION	A	B	C	Attached (Yes/No)
		Maximum Marks	Subdivision of Marks of column A	Subdivision of Marks of column B	
1	Overall Firm's Standing:	20	-	-	
1.1	Type Of Organization	-	5	-	
	1.1.1 Proprietorship	-	-	1	
	1.1.2 Partnership	-	-	2	
	1.1.3 Private Limited	-	-	5	
1.2	ISO 9001/9002 Certified (Or Any ISO certification)		3	3	
1.3	Company's Organization Chart enclosed & satisfactory	-	3	3	
1.4	Years of Standing of Firm in CCTV Field for more than 10 years	-	5	5	
1.5	Registration Info (I. Tax, S. Tax & EOBI)	-	1	1	
1.6	Client references attached & satisfactory	-	3	3	
2	Financial Status	15	-		
2.1	Bank Certificate	-	5		
2.2	Annual Turnover in last 3 years more than 100 millions	-	10		
3	Capabilities & Experience	30	-		
3.1	Total Of Annual turnover Of Last 5 Years for CCTV works	10			
	3.1.1 More than Rs. 20.0 million local CCTV work	-	10		
	3.1.2 More than Rs. 10.0 million local CCTV work	-	7		
	3.1.3 More than Rs. 5.0 million local CCTV work	-	5		
	3.1.4 Less than Rs. 5 million local CCTV work	-	0		
3.2	Any Govt./Judiciary related previous experience of CCTV works in last 5 years	10			
3.3	Does firm have Quality Assurance manual & Plan	5			
3.4	Safety Manual & Safety Plan	5			

S.#	DESCRIPTION	A	B	C	Attached (Yes/No)
		Maximum Marks	Subdivision of Marks of column A	Subdivision of Marks of column B	
5	Works In Hand	5	-		
5.1	Purchase Orders Certificate Submitted For Works In Hand (CCTV related only)	-	-		
	5.1.1 More than Rs.10.0 million	-	5		
	5.1.2 More than Rs.7.5 million	-	3		
	5.1.3 More than Rs.5.0 million	-	2		
6	Personnel	10	-		
6.1	Organization chart for firm	-	2		
6.2	Organization Chart For The Project Execution	-	2		
6.3	Organization Chart For Operation & Maintenance For 1 Year Round The Clock Basis	-	2		
6.4	Average number of staff in last 12 months	-	2		
6.5	General staff information	-	2		
7	Tools, Equipments & Workshop (Submit Detailed List)	10	-		
8	Authorized Representation Sole /Agent / Business Partner of Manufacturer (Submit Certificate/Letter)	10			
	Total Marks	100			
	Passing Marks (subject to successful clearance of PART-I)	70			

Note:

All points indicated are maximum & shall be disbursed on the basis of the evidence presented.

4. Sample of Technical Proposal

TECHNICAL SPECIFICATION (REQUIRED/EQUIVALENT)			
S. NO	MAKE & MODEL	DESCRIPTION	QTY
1	Network IR Bullet Camera (Supply & Installation)	8 Megapixel Network IR Bullet Camera <ul style="list-style-type: none"> ➤ Max. 8MP High Image Definition with WDR ➤ Built-in 2.8mm/3.6mm fixed-focal lens type ➤ Max. 20fps@8M resolutions, Max. 25/30fps@4M resolutions ➤ SMART H.265+/H.264+, MJPEG codec supported, multiple streaming, multiple resolutions. ➤ Motion detection, Tampering, Defocus detection ➤ micro SD (256GB) memory slot, PoE / 12V DC ➤ Built-in IR viewable length 30m ➤ IP67, ROM-128, RAM-256 or higher 	148
2	Network IR Eyeball/ Dome Camera (Supply & Installation)	8 Megapixel Network IR Eyeball or Dome Camera <ul style="list-style-type: none"> ➤ Max. 8MP High Image Definition with WDR ➤ Built-in 2.8mm/3.6mm fixed-focal lens type ➤ Max. 20fps@8M resolutions, Max. 25/30fps@4M resolutions ➤ SMART H.265+/H.264+, MJPEG codec supported, Multiple streaming, Multiple resolutions. ➤ Motion detection, Tampering, Defocus detection ➤ micro SD (256GB) memory slot, PoE / 12V DC ➤ Built-in IR viewable length 30m ➤ IP67, ROM-128, RAM-256 or higher 	36
3	Network PTZ IR Camera (Supply & Installation)	8 Megapixel 25x (or higher) Network IR PTZ Camera <ul style="list-style-type: none"> ➤ Max. 8M (2560 x 1440) resolution with WDR ➤ Max. 25/30fps@4MP resolutions ➤ 25x optical zoom, 16x digital zoom ➤ Smart H.265+; H.265; Smart H.264+ MJPEG dual codec, ➤ 3 streaming ➤ Day & Night (ICR), WDR (120dB) ➤ Built-in IR viewable length 100m ➤ Micro SD card (256 GB) Slot ➤ Perimeter protection, Face detection ➤ ROM-4G, RAM-1G or higher ➤ Auto tracking, Intelligent video analytics ➤ IP66, TVS 6000 V lightning proof ➤ 12 VDC, 3 A (± 10%) Power Supply 	15
4	16-Channel Network Video Recorder (Supply & Installation)	16-CH Network Video Recorder with 6TB HDD <ul style="list-style-type: none"> ➤ Industrial embedded micro-processor ➤ Embedded Linux ➤ Up to 24MP resolution for live view and playback ➤ Smart H.265+; Smart H.264+; H.265; H.264; MJPEG supported ➤ Max 320 Mbps incoming bandwidth ➤ 180Mbps network camera recording ➤ 1 RJ-45 10/100/1000 Mbps self adaptive Ethernet Port ➤ HDMI / VGA local monitor/RS-232 Port ➤ 6TB HDD Surveillance Grade (Seagate /WD/or equivalent) 	15
		32-CH Network Video Recorder with 6TB HDD <ul style="list-style-type: none"> ➤ With all above mentioned specs with 32 channel support and ➤ 6TB HDD Surveillance Grade (Seagate /WD/or equivalent) 	01
5	Network Switch (Supply & Installation)	10-Ports un-manageable all Gigabit PoE Network Switch Power Budget 90W (± 10%)	27
		16-Ports un-manageable all Gigabit PoE Network Power Budget 190W (± 10%)	03
6	PTZ Network Controller (Supply & Installation)	Network Controller <ul style="list-style-type: none"> ➤ Superior system compatibility ➤ 3D joystick control of PTZ Functions ➤ USB Interface / RJ-45 Network Interface 	14
7	Iron Pole (Supply & Installation only)	20' (feet) Iron Pole with foundation etc. is already installed at 5 locations. Fixing of PTZ on each pole is required with any required fabrication additional in PTZ stand/wires//color etc.	5 Job
		Supply and Installation of New 20' (feet) Iron Pole with foundation etc. Complete New Installation with any required fabrication in PTZ stand /wires//color etc.	8

TECHNICAL SPECIFICATION (REQUIRED/EQUIVALENT)			
S. NO	MAKE & MODEL	DESCRIPTION	QTY
8	Special Brackets (Supply & Installation)	Supply & Installation of Special Iron Brackets for Cameras (4' feet L-Shape)	25
		Total required Brackets are: 63 (of which 38 brackets are already available at Sindh High Court, which may be installed after minor changes / fabrication and minor color works, etc.) Total installation of Special Brackets : 63 (INSTALLATION ONLY)	38 Jobs
9	LCD / LED (Supply & Installation)	24" or higher LED / LCD for alternate display at Police / Guard Room (Eco Star/TCL/Sony/or equivalent) Compatible with Cameras/NVR	14
10	LCD / LED (Supply & Installation)	40" Inch Color LED (Main Screen) (Eco Star/TCL/Sony/or equivalent) Compatible with Cameras/NVR	15
11	UPS (Supply & Installation)	1-KVA UPS (with 100 Amp of Battery) for backup of at least 10-20 minutes Inclusive of 1 year warranty for batteries	13
12	HDMI Cable (Supply & Installation)	16-20' HDMI Cable OR 5 Meter Good Quality Machine Made	15
13	Converter (VGA to AV) (Supply & Installation)	Converter (VGA to AV) imported/good quality for 2 nd output at Police / Guard Room	16
14	U-Rack (Supply & Installation)	4 U-Rack with Cooling Fan, Lock & PDU.	13
		6 U-Rack with Cooling Fan, Lock & PDU.	02
15	Cabling / Fitting CAT-6 (Supply & Installation)	<ul style="list-style-type: none"> ➤ Material included in Per Running Feet ➤ Cat-6 Cable (3M or Schneider Cable or better) Jeddah / Pak Arab PVC Pipe with Fittings & Adamjee Channel Patti or better. <p>Note: Initially rates may be quoted on 44500 (as benchmark). Later the payment will be made on actual running feet.</p>	44500 RFT
16	Cabling / Fitting Power (Supply & Installation)	<ul style="list-style-type: none"> ➤ Material included in Per Running Feet ➤ Power Cable Wire (40/76),2-Core Twisted Power (Million or better)with Jeddah / Pak Arab PVC Pipe with Fittings & Adamjee Ch- Patti or better. <p>Note: Initially rates may be quoted on 5700 RFT (as benchmark). Later the payment will be made on actual running feet.</p>	5700 RFT
17	Cabling / Fitting Coaxial (Supply & Installation)	<ul style="list-style-type: none"> ➤ Material included in Per Running Feet ➤ NVR to Guard Room for 2nd Display ➤ Coaxial Cable RG-6 imported with Jeddah / Pak Arab PVC Pipe with Fittings & Adamjee Channel Patti or better. <p>Note: Initially rates may be quoted on 9700 RFT (as benchmark). Later the payment will be made on actual running feet.</p>	9700 RFT
18	Iron Box (Supply & Installation)	PVC Box 10"X12"	28
		PVC Box 4"X4"	180
19	Warranty, Servicing & Maintenance	NOTE: After successful installation of all above items the Warranty with services and troubleshooting for all above mentioned items must be 1 Year including power-supplies, adaptors, UPS-batteries etc.	12 months

13. **Rejection of Goods:** Sindh High Court reserves the right to cancel any or all the items if material is not in accordance with required specification or if the delivery is delayed.
14. **Disclosure of Confidential Script/Material:** All rights reserve with the SHC and no information either in written/electronic media/copying form should be disseminated without the permission of the authority.
15. **Submission of Bills/Invoices:** Invoice/bill, Purchase Order & Delivery Challan should be submitted at Sindh High Court after successful installation of the equipment.
16. **Price / Rate:** Price/ rate shall include all taxes, duties, levies, charges, insurance, freight, transportation etc. All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
17. **Resolution of Differences:** In case of any difference or dispute arises between the parties, the same shall be dealt with as per rules.
18. **Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA.
19. **General Sales Tax:** General Sales Tax will be paid on applicable items only by the company/firm/agency.
20. **Rights:** SHC reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.
21. **Mistakes in Calculation:** The contractor/ supplier will be liable for any mistakes in calculation of price/ rate and amount and shall be liable to suffer the loss arises at any stage of contract, due to mistakes in calculation or tax rates.
22. **Government tax (es), levi(es) and charges(s):** All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per rules. Bidder should keep them updated regarding taxation issues in consultation with the relevant tax regulatory authorities.
23. **Stamp Duty:** Stamp duty will be levied as per rules. All matters of stamp duty shall be dealt with by the budget branch and A.G Sindh.
24. **Alternative Bids:** Alternative bids shall not be considered and complete tender shall be rejected being non-responsive.
25. **Interest on Late Payments:** No interest shall be paid on late payment if cheque is received late from the Office of A.G Sindh. However, every effort shall be made for timely payments to successful bidders.
26. **Dismantling of old Analog Based CCTV System at 5 Locations:** Five analog CCTV systems (four in Karachi and one in Mirpurkhas) will be dismantled and replaced with five new IP-based CCTV systems, and the equipment removed from all five locations will be delivered to the IT Department, Sindh High Court, Karachi. This activity is considered to be the part of the tender and no extra charges will be paid to the successful bidder in this regard.
27. **Warranty:** After successful installation of all above items the **Warranty** with **services** and **troubleshooting** for all above mentioned items must be 1 Year including power-supplies, adaptors, UPS-batteries etc.
28. **Termination of Contract:** SHC may terminate the contract, if the successful bidder fails to supply all or parts of goods within definite time or fails to perform any other obligations of contract or bidder has failed to submit performance security or bidder has involved in fraud/ corruption.

29. **Other:** SSPRA Rules will be followed for all other terms and conditions not specified/ mentioned/ ambiguous in this tender document. Kindly read SPPRA Rules available on www.spprasindh.gov.pk for further details.

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

Name of Bidding Organization		
Type of Bidding Organization (Proprietor/ Partnership/ Private Limited/ Public Limited)		
Year of Establishment		
Sales Tax (GST) Registration No.		
National Tax No.		
Mobile No.		
Telephone No.		
Official Whatsapp No.		
Official E-mail Id		
Name & Sign. of Head of Bidding Organization	<i>NAME:</i>	<i>SIGN:</i>
Name & Sign. of Authorized/ Focal Person	<i>NAME:</i>	<i>SIGN:</i>
Address		
Stamp of Company		
Banker's Name and Contact Details		

Name:	
Designation:	
Signature & stamp	

7. Sample of Proposal Submission Form

Tender Reference No. _____

Dated ____ - ____ -2024

**The Learned Registrar,
Sindh High Court,
Karachi.**

Respected Sir,

We, the undersigned, offer to provide our services for “ _____”, as a Bid, sealed in an envelope.

We understand Sindh High Court is not bound to accept any Proposal you receive and reserves the right to accept or reject any offer and to annul the bidding process and reject all proposals without assigning any reason or having to owe any explanation whatsoever.

The decision of Purchase Committee shall be final and cannot be challenged on any ground at any forum and the Purchase Committee will not be liable for any loss or damage to any party acting in reliance thereon.

Sincerely,

Name
Designation,
Name of Company
Dated:

8. Sample of Articles of Agreement

This Agreement made this _____ day of _____ 2024, by and between the Sindh High Court, Karachi, Sindh, including his successors in office and Assignees / Agents, acting through the learned Registrar, hereinafter called the “**SHC**”, of the one part,

And M/s _____, located at _____, hereinafter called the “**Contractor**” which expression shall include their successors, legal representatives of the second part.

Whereas the **SHC** requires supply of _____ and whereas the **Contractor** has agreed to supply, the said items valued at **Rs.** _____ and words (_____) on quarterly basis as per Purchase Orders, subject to the terms and conditions set forth, hereinafter, which have been accepted by the **Contractor**.

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by _____ on behalf of the **Contractor**, and by the learned Registrar on behalf of the **SHC**, all of (name and designation of the authorized person) Which shall be deemed to form and be read and construed as a part of this **Agreement** viz.
 - a) Articles of Agreement;
 - b) Instructions to Tenderers;
 - c) Conditions of Contract;
 - d) Contractor’s Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in.
 - e) The specifications of the items; and
 - f) Bill of Quantity with prices.
3. In consideration of the payment to be made to the Contractor, the **Contractor** hereby **covenants** with the SHC to supply & deliver all items in conformity in all respects of the Contract on quarterly basis, as mentioned in Purchase Orders.
4. The **SHC** hereby **covenants to pay** the Contractor in consideration of the supply & delivery of items at the contact price on quarterly basis subject to release of funds.

In Witness Thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

WITNESSES:

(INTEGRITY PACT)

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC
PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN
CONTRACTS WORTH RS.10.00 MILLION OR MORE**

Contract No. _____ Dated _____

Contract Value: _____

Contract Title: _____

..... [*Name of Contractor*] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative department or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, [*name of Contractor*] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[*name of Contractor*] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[*Name of Contractor*] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [*name of Contractor*] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [*name of Contractor*] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Procuring Agency:

Name of Contractor:

Signature:

Signature:

[Seal]

[Seal]