

SINDH HIGH COURT, KARACHI

TENDER DOCUMENT

(Free of Cost)

FOR THE FINANCIAL YEAR 2020-2021

Tender Reference NO.SHC/Korangi/Tender-2020-2021/II

Dated: 22-05-2021

**Supply and Installation of Split A.Cs (1.5 ton) for Judicial Complex District
Korangi, Karachi on Lot Wise Basis.**

Name of Bidding Organization	
Complete Address of Head Office	
Type of Bidding Organization (Proprietor/ Partnership/ Private Limited/ Public Limited)	
NTN Number (mandatory)	
GST Number (mandatory)	
Name & Signature of Head of Bidding Organization	
Name & Signature of Authorized/ Focal Person	
Stamp of Company	

Chairman, Procurement Committee	
Member, Procurement Committee	Member, Procurement Committee

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Tender Reference No. _____

Dated: -05-2021

To,

**The Learned Registrar,
Sindh High Court,
Karachi.**

Respected Sir,

We, the undersigned, offer to provide our services for **“Supply & Installation of Split A.C (1.5 ton) for Judicial Complex Korangi, Karachi on lot wise basis”**, as a Bid, sealed in an envelope. Mr. _____ holding CNIC No. _____ has been authorized to attend the Bid Meetings on behalf of our organization.

We understand that Sindh High Court is not bound to accept any Proposal you receive and reserves the right to accept or reject any offer and to annul the bidding process and reject all proposals without assigning any reason or having to owe any explanation whatsoever.

The decision of Purchase Committee shall be final and cannot be challenged on any ground at any forum and the Purchase Committee will not be liable for any loss or damage to any party acting in reliance thereon.

Sincerely,

Name:

Designation:

Name of Company

Dated:

1. Introduction & Instruction:

Dear Tenderer:

The **SINDH HIGH COURT (SHC)** is the highest judicial institution of the province of Sindh. We are interested in **supply and installation of 1.5 Ton Split A.Cs for Judicial Complex Korangi, Karachi on LOT WISE BASIS**, as mentioned in tender document, from your esteemed firm / agency in transparent manner. SHC reserves the right to increase/ decrease the quantities as per requirement in the light of availability of funds, as per rules.

Purpose & Scope	Supply & Installation of two hundred fifty six (256) 1.5 Ton Split A.CS for thirty two (32) Courts on Lot Wise Basis for Judicial Complex Korangi, Karachi through fair, honest and transparent tender process.
Method of Procurement	Tender (Single Stage Two Envelopes Method)
Date of availability of tender document on website	22 nd May, 2021. http://www.sindhhighcourt.gov.pk/tender.php .
Date & time of Submission of Bids	On or before Monday, 7 th June, 2021 at 10:30 a.m.
Date & time of Opening of Bids	On Monday 7 th June, 2021 at 11:00 a.m.
Venue of Bid Submission & Opening	Office of D.G (F&A), inside I.T Compound, Sindh High Court, Saddar, Karachi.
Tender Fee	Nil
Bid Security	5% of the bid price of all quoted lots with all taxes in the form of Deposit at Call or pay order or demand draft or a Bank Guarantee as per rules.
Evaluation Criteria	Technically Qualified Lowest evaluated bid on lot wise basis as per rules.
Estimated Cost	Rs. 31.711 million approximately.
Place of delivery & installation	Judicial Complex Korangi, Karachi.
Bid Validity Period	90 days from the date of opening of bids.
Issuance of Purchase Order	Office of the Project Director, High Court of Sindh, Karachi.
Submission of billing and relevant document	Office of the Project Director, High Court of Sindh, Karachi.
Payment Mechanism	Payment through Pre-receipted bill via opening of Joint bank Account/ Escrow Account.

Please be informed that in case of public holiday/ unforeseen events, tender will be opened on the next working day.

2. Principles of Procurement:

Sindh High Court believes in fair, open, transparent and corruption free tender process. It is ensured that procurements are conducted in a ***fair and transparent manner*** and the object of procurement brings value for money to our organization. Hence, bidders are directed to provide copies of all required documents as mentioned in “Eligibility Criteria”. We strictly follow “***No Gift Policy***” and do not favor any bidder. Any influence for winning the tender will disqualify the bidder from the tender process and bidder may be black listed for the life time subject to rules.

3. Clarification and Modification of Bidding Documents:

Bidding Document has been prepared as per rules. Clarifications (if any) for contents of bidding documents may be sent to the Procurement Committee comprising D.G (F&A), D.R (Accounts) and Accounts Officer, A.G Sindh through Registrar, High Court in writing, at least five calendar days prior to the date of opening of bid. Clarification in response to a query shall be uploaded on the official website of Sindh High Court. All bidders are advised to visit the website of Sindh High Court for keeping them updated.

It is stated that contents of bidding documents have been carefully read & understood. All queries have been properly answered by the concerned Officers of Sindh High Court well before in time. We do not have any objections on the contents of the bidding documents.

Name:	
Designation:	
Signature & stamp	

4. Objection(s) on Bid Evaluation Reports:

Bid Receiving Time Sheet, Bid Attendance Sheet, Eligibility Criteria Report, Technical Bid Evaluation Report and Financial Bid Evaluation Report shall be uploaded on the official website of High Court of Sindh. Objection(s) if any should be submitted within THREE (03) working days of uploading of reports. Thereafter, no objection shall be entertained.

It is undertaken that it is our responsibility to download the above mentioned bid reports from the official website of Sindh High Court. It is also undertaken that objection (s) if any will be submitted within THREE (03) working days of uploading of reports and we will not submit any objection after the lapse of time.

Name	
Designation	
Cell Number	
Signature & stamp	

5. Preliminary Examination of Bids:

Procurement Committee shall examine the bids to confirm that all required documents and specifications/ technical documentation requested in bidding documents have been provided, and to determine the completeness of each document submitted. If any of the required documents or information is missing, the bid shall be rejected. Further, Sindh High Court shall examine the Bid to confirm that all terms and conditions specified in the bidding documents have been accepted by the Bidder without any material deviation or reservation.

6. Non-responsive Bids:

Following bids shall be rejected without consideration being non-responsive:-

- Bid submitted with less than required bid security.
- Bid submitted without copy of authorized distributor certificate.
- Bid submitted with irrelevant documents which are not required.
- Bid submitted without copies of relevant documents which are mandatory.
- Incomplete tender document.
- Bid which are not as per format of Sindh High Court.
- Bid which are manipulated and supported by fake documents.
- Bids with intention to conceal the information.
- Bids which have not followed the directions of Sindh High Court.
- Bids which have not followed technical formats of Sindh High Court.

7. Financial Evaluation of Eligibility Qualified Bid(s):

1. Financial Evaluation of eligibility/technically qualified Bid (s) shall be done on **LOT WISE BASIS i.e. unit price with GST.** Hence, bidders can apply for one or more than one lots as per their own convenience.
2. Tender may be awarded to the lowest bidder (s) on lot wise basis, subject to fulfillment of all the terms & conditions of bidding documents and specifications/ requirements of Sindh High Court as mentioned in bidding documents.

It is undertaken that we shall be bound to provide sample (s) of item (s) for which our rate (s) are lowest as per above mentioned terms & conditions.

Name:	
Designation:	
Signature & stamp	

8. Mandatory Qualification/ Eligibility Criteria:**Hard Copies (print out) of following documents are mandatory.**

S. #	Eligibility Criteria	Flag
1	Complete filled, signed & stamped Tender Document.	A
2	<u>Authorized Distributor/ Dealership Certificate</u> of 1.5 ton Split A.C which is being offered to Sindh High Court is mandatory.	B
3	Relevant Tax Registration Certificates (GST & NTN)	C
4	Copies of at least five (05) Purchase Orders of similar nature (split a.cs/ floor standing a.cs items) during the last five years is mandatory. Purchase orders without proof of delivery challans of the relevant Purchase Orders shall not be considered. Further, worth of Purchase Order should be at least Rs. 1,000,000/=	D
5	Undertaking on judicial stamp paper that firm has never been blacklisted by any government semi government, autonomous and stated owned organization. (As per format given at the last page of tender document)	E
6	Financial turnover (Sales Revenue) of at least Rs. 5 million per year during the last three years or accumulated turnover of Rs. 20 million during the last three years.	F
7	Active Tax Payer	G

It is undertaken that I have provided copies of the above mentioned documents. It is understood that Sindh High Court reserves the right to reject our bid/ disqualify us in case of non-availability of the above mentioned documents and decision of Sindh High Court shall be final.

Name:	
Designation:	
Signature & stamp	

9. Format of Technical Specifications and Required Quantity:-

Technical Proposal is an important document in procurement through single stage two envelopes method. Technical Proposal is a platform to communicate your product and capabilities with the procuring agency. It is an opportunity to win over the evaluation panel. It is the main responsibility of the technical team of bidder to think carefully about the needs and requirements of procuring agency listed in tender document and speak to each of them in your technical proposal. Enough information as per requirement of procuring agency must be provided so that the same can be easily evaluated.

It is an understood fact that the procuring agency evaluates the technical proposal on the basis of requirements and specifications which are mentioned in tender document. Bid Evaluation Committee evaluate only the text in the technical proposal without making assumptions.

Technical Proposal must be as per following format on the letter head of bidder. Technical Proposal on any other format shall be rejected being non-responsive. Only writing "comply" in the required column will not be considered as Technical Proposal. Bidders are bound to provide the required information in detail manner. Technical Proposal must be supported by Brochure. Only attaching brochure without submitting the technical proposal on following format on company letter head will be considered as non-responsive bids and shall be rejected without any consideration.

LOT NO. 1 (1.5 Ton Mitsubishi Split A.C with Stabilizer)		
Court No. 1 to 5		
Number of Units required in one Court= 08 Number of Courts= 5 Total Number of Units required= 8 *5= 40 units		
Brand	Preferred Specifications	Offered Specifications
	<i>Specifications preferred/ required by Sindh High Court</i>	<i>Specifications offered by Bidder</i>
Distributor/ Dealership Certificate	Distributor/ Dealership Certificate of Mitsubishi/ equivalent is mandatory to participate in this lot.	Please do not write anything here
Preferred Brand	Mistubishi or equivalent standard. Our preferred brand is Mitsubishi . In case of any other equivalent brand, bidder will have to submit relevant documents & reports to prove that that quoted brand is equivalent to Mitsubishi . In case of incomplete technical proposal and required documents, the quoted brand will not be considered as equivalent to Mitsubishi . Hence, your technical proposal must be strong to support your product being equivalent. It is understood fact that all 1.5 ton split A.Cs are not equivalent to each other only on the fact that these are 1.5 ton.	Please do not write anything here

	In order to claim equivalent, product must be equivalent in term of quality, specifications, cooling capacity, compact, air volume, sound level, feature, market share, after sales service etc. Hence, your technical proposal must be strong to support your claim of equivalent product.	
Cooling Power in Ton	1.5 Ton	Please do not write anything here
Technology	Invertor/Conventional	Please do not write anything here
Compact Units	The widths of both indoor and outdoor units must be compact , making installation in smaller, tighter space possible. Please provide the details to support that unit offered by the bidder are compact units. Bidders are directed to provide dimension of indoor and outdoor units to claim that their offered product is compact unit.	Please do not write anything here
Silent Operation	Split A.C must be quiet silent while operation. Bidders are required to provide data to prove the claim that offered units are designed for silent operation.	Please do not write anything here
Accessories	With all required accessories/ wires/ installation etc. Kindly provide details of accessories.	Please do not write anything here
Date/year of Launch	Discontinued products or products whose production has been announced to be discontinued by manufacturer will not be considered. Bidders are required to mention the year of launch. In case of non-availability of the required information, technical proposal shall be rejected.	Please do not write anything here
Installation	Bidder will provide complete installation kit. Cost of standard installation kit must be included in price of split unit. No extra charges shall be paid for installation kit and installation. Product will be installed by the bidder at Judicial Complex Korangi, Karachi.	Please do not write anything here
Transportation	Bidder will transport the units to Judicial Complex Korangi, Karachi. Transportation charges must be included in price of split unit.	Please do not write anything here

	No extra charges shall be paid for transportation, handling etc.	
Warranty	Standard Warranty 3 Years Compressor, 1 Year Parts & Service	Please do not write anything here
Stabilizer	Minimum 7000 watts Universal/ Stac or equivalent standard. Brochure of stabilizer is mandatory.	Please do not write anything here
Brochure	Brochure of Split A.C is mandatory and must be attached with technical proposal. Technical Proposal without brochure shall not be considered.	Please do not write anything here

Sindh High Court reserves the right to increase/ decrease the quantity or cancel the lot.

LOT NO. 2 (1.5 Ton Mitsubishi Split A.C with Stabilizer)		
Court No. 6 to 10		
<p>Number of Units required in one Court= 08 Number of Courts= 5 Total Number of Units required= 8 *5= 40 units</p>		
Brand	<u>Preferred Specifications</u> <i>Specifications preferred/ required by Sindh High Court</i>	<u>Offered Specifications</u> <i>Specifications offered by Bidder</i>
Distributor/ Dealership Certificate	Distributor/ Dealership Certificate of <u>Mitsubishi/</u> equivalent is mandatory to participate in this lot.	Please do not write anything here
<u>Preferred Brand</u>	<p><u>Mistubishi or equivalent standard.</u></p> <p><u>Our preferred brand</u> is <u>Mitsubishi</u>. In case of any other equivalent brand, bidder will have to submit relevant documents & reports to prove that that quoted brand is equivalent to <u>Mitsubishi</u>. In case of incomplete technical proposal and required documents, the quoted brand will not be considered as equivalent to <u>Mitsubishi</u>. Hence, your technical proposal must be strong to support your product being equivalent.</p> <p>It is understood fact that all 1.5 ton split A.Cs are not equivalent to each other only on the fact that these are 1.5 ton.</p> <p>In order to claim equivalent, product must be equivalent in term of <u>quality, specifications, cooling capacity, compact, air volume, sound level, feature, market share, after sales service etc.</u> Hence, your technical proposal must be strong to support your claim of equivalent product.</p>	Please do not write anything here

Cooling Power in Ton	1.5 Ton	Please do not write anything here
Technology	Invertor/Conventional	Please do not write anything here
Compact Units	The widths of both indoor and outdoor units must be compact, making installation in smaller, tighter space possible. Please provide the details to support that unit offered by the bidder are compact units. Bidders are directed to provide dimension of indoor and outdoor units to claim that their offered product is compact unit.	Please do not write anything here
Silent Operation	Split A.C must be quiet silent while operation. Bidders are required to provide data to prove the claim that offered units are designed for silent operation.	Please do not write anything here
Accessories	With all required accessories/ wires/ installation etc. Kindly provide details of accessories.	Please do not write anything here
Date/year of Launch	Discontinued products or products whose production has been announced to be discontinued by manufacturer will not be considered. Bidders are required to mention the year of launch. In case of non-availability of the required information, technical proposal shall be rejected.	Please do not write anything here
Installation	Bidder will provide complete installation kit. Cost of standard installation kit must be included in price of split unit. No extra charges shall be paid for installation kit and installation. Product will be installed by the bidder at Judicial Complex Korangi, Karachi.	Please do not write anything here
Transportation	Bidder will transport the units to Judicial Complex Korangi, Karachi. Transportation charges must be included in price of split unit. No extra charges shall be paid for transportation, handling etc.	Please do not write anything here
Warranty	Standard Warranty 3 Years Compressor, 1 Year Parts & Service	Please do not write anything here

Stabilizer	Minimum 7000 watts Universal/ Stac or equivalent standard. Brochure of stabilizer is mandatory.	Please do not write anything here
Brochure	Brochure of Split A.C is mandatory and must be attached with technical proposal. Technical Proposal without brochure shall not be considered.	Please do not write anything here

Sindh High Court reserves the right to increase/ decrease the quantity or cancel the lot.

LOT NO. 3 (1.5 Ton Mitsubishi Split A.C with Stabilizer)		
Court No. 11 to 15		
Number of Units required in one Court= 08 Number of Courts= 5 Total Number of Units required= 8 *5= 40 units		
Brand	<u>Preferred Specifications</u> <i>Specifications preferred/ required by Sindh High Court</i>	<u>Offered Specifications</u> <i>Specifications offered by Bidder</i>
Distributor/ Dealership Certificate	Distributor/ Dealership Certificate of <u>Mitsubishi/</u> equivalent is mandatory to participate in this lot.	Please do not write anything here
<u>Preferred Brand</u>	<p><u>Mistubishi or equivalent standard.</u></p> <p>Our preferred brand is <u>Mitsubishi</u>. In case of any other equivalent brand, bidder will have to submit relevant documents & reports to prove that that quoted brand is equivalent to <u>Mitsubishi</u>. In case of incomplete technical proposal and required documents, the quoted brand will not be considered as equivalent to <u>Mitsubishi</u>. Hence, your technical proposal must be strong to support your product being equivalent.</p> <p>It is understood fact that all 1.5 ton split A.Cs are not equivalent to each other only on the fact that these are 1.5 ton.</p> <p>In order to claim equivalent, product must be equivalent in term of <u>quality, specifications, cooling capacity, compact, air volume, sound level, feature, market share, after sales service etc.</u> Hence, your technical proposal must be strong to support your claim of equivalent product.</p>	Please do not write anything here
Cooling Power in Ton	<u>1.5 Ton</u>	Please do not write anything here
Technology	Invertor/Conventional	Please do not write anything here

Compact Units	The widths of both indoor and outdoor units must be compact , making installation in smaller, tighter space possible. Please provide the details to support that unit offered by the bidder are compact units. Bidders are directed to provide dimension of indoor and outdoor units to claim that their offered product is compact unit.	Please do not write anything here
Silent Operation	Split A.C must be quiet silent while operation. Bidders are required to provide data to prove the claim that offered units are designed for silent operation.	Please do not write anything here
Accessories	With all required accessories/ wires/ installation etc. Kindly provide details of accessories.	Please do not write anything here
Date/year of Launch	Discontinued products or products whose production has been announced to be discontinued by manufacturer will not be considered. Bidders are required to mention the year of launch. In case of non-availability of the required information, technical proposal shall be rejected.	Please do not write anything here
Installation	Bidder will provide complete installation kit. Cost of standard installation kit must be included in price of split unit. No extra charges shall be paid for installation kit and installation. Product will be installed by the bidder at Judicial Complex Korangi, Karachi.	Please do not write anything here
Transportation	Bidder will transport the units to Judicial Complex Korangi, Karachi. Transportation charges must be included in price of split unit. No extra charges shall be paid for transportation, handling etc.	Please do not write anything here
Warranty	Standard Warranty 3 Years Compressor, 1 Year Parts & Service	Please do not write anything here
Stabilizer	Minimum 7000 watts Universal/ Stac or equivalent standard. Brochure of stabilizer is mandatory.	Please do not write anything here
Brochure	Brochure of Split A.C is mandatory and must be attached with technical proposal. Technical Proposal without brochure shall not be considered.	Please do not write anything here

Sindh High Court reserves the right to increase/ decrease the quantity or cancel the lot.

LOT NO. 4 (1.5 Ton Mitsubishi Split A.C with Stabilizer)		
Court No. 16 to 20		
<p>Number of Units required in one Court= 08 Number of Courts= 5 Total Number of Units required= 8 *5= 40 units</p>		
Brand	Preferred Specifications	Offered Specifications
	<i>Specifications preferred/ required by Sindh High Court</i>	<i>Specifications offered by Bidder</i>
Distributor/ Dealership Certificate	Distributor/ Dealership Certificate of Mitsubishi/ equivalent is mandatory to participate in this lot.	Please do not write anything here
Preferred Brand	<p>Mitsubishi or equivalent standard.</p> <p>Our preferred brand is Mitsubishi. In case of any other equivalent brand, bidder will have to submit relevant documents & reports to prove that that quoted brand is equivalent to Mitsubishi. In case of incomplete technical proposal and required documents, the quoted brand will not be considered as equivalent to Mitsubishi. Hence, your technical proposal must be strong to support your product being equivalent.</p> <p>It is understood fact that all 1.5 ton split A.Cs are not equivalent to each other only on the fact that these are 1.5 ton. In order to claim equivalent, product must be equivalent in term of quality, specifications, cooling capacity, compact, air volume, sound level, feature, market share, after sales service etc. Hence, your technical proposal must be strong to support your claim of equivalent product.</p>	Please do not write anything here
Cooling Power in Ton	1.5 Ton	Please do not write anything here
Technology	Invertor/Conventional	Please do not write anything here
Compact Units	<p>The widths of both indoor and outdoor units must be compact, making installation in smaller, tighter space possible.</p> <p>Please provide the details to support that unit offered by the bidder are compact units. Bidders are directed to provide dimension of indoor and outdoor units to claim that their offered product is compact unit.</p>	Please do not write anything here

Silent Operation	Split A.C must be quiet silent while operation. Bidders are required to provide data to prove the claim that offered units are designed for silent operation.	Please do not write anything here
Accessories	With all required accessories/ wires/ installation etc. Kindly provide details of accessories.	Please do not write anything here
Date/year of Launch	Discontinued products or products whose production has been announced to be discontinued by manufacturer will not be considered. Bidders are required to mention the year of launch. In case of non-availability of the required information, technical proposal shall be rejected.	Please do not write anything here
Installation	Bidder will provide complete installation kit. Cost of standard installation kit must be included in price of split unit. No extra charges shall be paid for installation kit and installation. Product will be installed by the bidder at Judicial Complex Korangi, Karachi.	Please do not write anything here
Transportation	Bidder will transport the units to Judicial Complex Korangi, Karachi. Transportation charges must be included in price of split unit. No extra charges shall be paid for transportation, handling etc.	Please do not write anything here
Warranty	Standard Warranty 3 Years Compressor, 1 Year Parts & Service	Please do not write anything here
Stabilizer	Minimum 7000 watts Universal/ Stac or equivalent standard. Brochure of stabilizer is mandatory.	Please do not write anything here
Brochure	Brochure of Split A.C is mandatory and must be attached with technical proposal. Technical Proposal without brochure shall not be considered.	Please do not write anything here

Sindh High Court reserves the right to increase/ decrease the quantity or cancel the lot.

LOT NO. 5 (1.5 Ton Mitsubishi Split A.C with Stabilizer)		
Court No. 21 to 25		
<p>Number of Units required in one Court= 08 Number of Courts= 5 Total Number of Units required= 8 *5= 40 units</p>		
Brand	<u>Preferred Specifications</u>	<u>Offered Specifications</u>
	<i>Specifications preferred/ required by Sindh High Court</i>	<i>Specifications offered by Bidder</i>
Distributor/ Dealership Certificate	Distributor/ Dealership Certificate of <u>Mitsubishi/ equivalent is mandatory to participate in this lot.</u>	Please do not write anything here
<u>Preferred Brand</u>	<p><u>Mistubishi or equivalent standard.</u></p> <p>Our preferred brand is <u>Mitsubishi</u>. In case of any other equivalent brand, bidder will have to submit relevant documents & reports to prove that that quoted brand is equivalent to <u>Mitsubishi</u>. In case of incomplete technical proposal and required documents, the quoted brand will not be considered as equivalent to <u>Mitsubishi</u>. Hence, your technical proposal must be strong to support your product being equivalent.</p> <p>It is understood fact that all 1.5 ton split A.Cs are not equivalent to each other only on the fact that these are 1.5 ton.</p> <p>In order to claim equivalent, product must be equivalent in term of <u>quality, specifications, cooling capacity, compact, air volume, sound level, feature, market share, after sales service etc.</u> Hence, your technical proposal must be strong to support your claim of equivalent product.</p>	Please do not write anything here
Cooling Power in Ton	<u>1.5 Ton</u>	Please do not write anything here
Technology	Invertor/Conventional	Please do not write anything here
Compact Units	<p><u>The widths of both indoor and outdoor units must be compact,</u> making installation in smaller, tighter space possible.</p> <p>Please provide the details to support that unit offered by the bidder are compact units. Bidders are directed to provide dimension of indoor and outdoor units to claim that their offered product is compact unit.</p>	Please do not write anything here

Silent Operation	Split A.C must be quiet silent while operation. Bidders are required to provide data to prove the claim that offered units are designed for silent operation.	Please do not write anything here
Accessories	With all required accessories/ wires/ installation etc. Kindly provide details of accessories.	Please do not write anything here
Date/year of Launch	Discontinued products or products whose production has been announced to be discontinued by manufacturer will not be considered. Bidders are required to mention the year of launch. In case of non-availability of the required information, technical proposal shall be rejected.	Please do not write anything here
Installation	Bidder will provide complete installation kit. Cost of standard installation kit must be included in price of split unit. No extra charges shall be paid for installation kit and installation. Product will be installed by the bidder at Judicial Complex Korangi, Karachi.	Please do not write anything here
Transportation	Bidder will transport the units to Judicial Complex Korangi, Karachi. Transportation charges must be included in price of split unit. No extra charges shall be paid for transportation, handling etc.	Please do not write anything here
Warranty	Standard Warranty 3 Years Compressor, 1 Year Parts & Service	Please do not write anything here
Stabilizer	Minimum 7000 watts Universal/ Stac or equivalent standard. Brochure of stabilizer is mandatory.	Please do not write anything here
Brochure	Brochure of Split A.C is mandatory and must be attached with technical proposal. Technical Proposal without brochure shall not be considered.	Please do not write anything here

Sindh High Court reserves the right to increase/ decrease the quantity or cancel the lot.

LOT NO. 6 (1.5 Ton Mitsubishi Split A.C with Stabilizer)		
Court No. 26 to 32		
Number of Units required in one Court= 08 Number of Courts= 7 Total Number of Units required= 8 *7= 56 units		
Brand	<u>Preferred Specifications</u>	<u>Offered Specifications</u>
	<i>Specifications preferred/ required by Sindh High Court</i>	<i>Specifications offered by Bidder</i>
Distributor/ Dealership Certificate	Distributor/ Dealership Certificate of <u>Mitsubishi/ equivalent</u> is mandatory to participate in this lot.	Please do not write anything here
<u>Preferred Brand</u>	<p><u>Mitsubishi or equivalent standard.</u></p> <p>Our preferred brand is <u>Mitsubishi</u>. In case of any other equivalent brand, bidder will have to submit relevant documents & reports to prove that that quoted brand is equivalent to <u>Mitsubishi</u>. In case of incomplete technical proposal and required documents, the quoted brand will not be considered as equivalent to <u>Mitsubishi</u>. Hence, your technical proposal must be strong to support your product being equivalent.</p> <p>It is understood fact that all 1.5 ton split A.Cs are not equivalent to each other only on the fact that these are 1.5 ton.</p> <p>In order to claim equivalent, product must be equivalent in term of <u>quality, specifications, cooling capacity, compact, air volume, sound level, feature, market share, after sales service etc.</u> Hence, your technical proposal must be strong to support your claim of equivalent product.</p>	Please do not write anything here
Cooling Power in Ton	<u>1.5 Ton</u>	Please do not write anything here
Technology	Invertor/Conventional	Please do not write anything here
Compact Units	<p><u>The widths of both indoor and outdoor units must be compact,</u> making installation in smaller, tighter space possible.</p> <p>Please provide the details to support that unit offered by the bidder are compact units. Bidders are directed to provide dimension of indoor and outdoor units to claim that their offered product is compact unit.</p>	Please do not write anything here

Silent Operation	Split A.C must be quiet silent while operation. Bidders are required to provide data to prove the claim that offered units are designed for silent operation.	Please do not write anything here
Accessories	With all required accessories/ wires/ installation etc. Kindly provide details of accessories.	Please do not write anything here
Date/year of Launch	Discontinued products or products whose production has been announced to be discontinued by manufacturer will not be considered. Bidders are required to mention the year of launch. In case of non-availability of the required information, technical proposal shall be rejected.	Please do not write anything here
Installation	Bidder will provide complete installation kit. Cost of standard installation kit must be included in price of split unit. No extra charges shall be paid for installation kit and installation. Product will be installed by the bidder at Judicial Complex Korangi, Karachi.	Please do not write anything here
Transportation	Bidder will transport the units to Judicial Complex Korangi, Karachi. Transportation charges must be included in price of split unit. No extra charges shall be paid for transportation, handling etc.	Please do not write anything here
Warranty	Standard Warranty 3 Years Compressor, 1 Year Parts & Service	Please do not write anything here
Stabilizer	Minimum 7000 watts Universal/ Stac or equivalent standard. Brochure of stabilizer is mandatory.	Please do not write anything here
Brochure	Brochure of Split A.C is mandatory and must be attached with technical proposal. Technical Proposal without brochure shall not be considered.	Please do not write anything here

Sindh High Court reserves the right to increase/ decrease the quantity or cancel the lot.

10. Format of Financial Proposal:-

LOT NO. _____ Court No. _____			
Make & Model	Unit Price with GST PKR	Quantity	Amount with GST PKR
Please do not write anything here	Please do not write anything here	Please do not write anything here	Please do not write anything here

- a. Financial Proposal must be on company letter head.
- b. Financial Proposal must be sealed in separate envelope.
- c. Separate financial proposal must be submitted for each lot.
- d. Bidder can apply for one or more lots as per convenient.
- e. Rates must be quoted in Pakistani Currency.
- f. Rates must be inclusive of GST.
- g. All Government taxes shall be applicable as per rules.
- h. Transportation, installation, fixing and all other cost must be included in unit rates.
- i. Taxes shall be deducted by the Office of A.G Sindh and its decision shall be final.
- j. Bidder must be active tax payer and must provide copies of all tax related documents at the time of submission of bill.
- k. **No request for change in price shall be considered under any circumstances due to fluctuation in dollar prices, covid, unavoidable circumstances or any other factor affecting the prices.**
- l. Bidder should have active vendor I.D at the time of submission of bill.

10.1. Sample of Calculation of Bid Security (along with financial proposal)

1. **Bid Security of 5% of total quoted amount of all applied lots** will be deposited along with Tender Document in shape of BID SECURITY FORM/ PAY ORDER/ BANK DRAFT as reflected in tender notice.
2. Bid Security should favour Registrar, High Court of Sindh, Karachi.
3. Original Bid Security and copy of the same is mandatory.

Total Amount (with GST)	Please do not write anything here
5% of Total Amount	Please do not write anything here
Pay Order Number	Please do not write anything here
Pay Order Issuance Date	Please do not write anything here
Name of Bank	Please do not write anything here
Amount of Pay Order	Please do not write anything here
Period of Validity	Please do not write anything here

10. Terms & Conditions:-

1. **Bidding Method:** **Single Stage-Two Envelope method** will be adopted for bidding process as per SPPRA Rules.
2. **Qualification/ Eligibility:** Bidders are bound to submit copies of all documents as mentioned in Eligibility Criteria Section, in order to establish their eligibility to participate in bid. In case of non-availability of either, soft or hard copy, bidder may be disqualified.
3. **Release of Bid Security:** The bid security of unsuccessful bidder will be released by SHC after award of work or after expiry of bid validity period as per rules.
4. **Late Bids:** Sindh High Court shall not consider any bid that arrives after the deadline for submission of bids, as reflected in NIT. Any bid received after the deadline for submission of bids shall be declared late, rejected, and returned unopened to the Bidder.
5. **Responsive Bids:** A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission. Non-responsive Bids shall not be considered. Bidders are advised in their own interest to prepare their bids as per format, requirements, terms & conditions, mentioned in bid documents. Bidders are also advised to submit copies of all required documents along with their bids.
6. **Award of Contract:** Sindh High Court may award the Contract to the **qualified Bidder** whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.
7. **Notification/ Purchase Order for Award of Contract:** Prior to the expiration of the period of bid validity, Sindh High Court will notify the successful Bidder, in writing, that its Bid has been accepted. Until a formal Contract is prepared and executed, the purchase order/ notification of award shall constitute a binding Contract.
8. **Performance Security:** The bid security of successful bidder will be released after submission of Performance Security equal to **10% of total cost of contract**.
9. **Release of Performance Security:** Performance Security shall be released after successful delivery of goods and issuance of satisfactory certificate from the concerned officer.
10. **Validity Period:** The procurement contract will be awarded within bid **validity period i.e. 90 days** as per SPRRA Rules.
11. **Receiving/Acceptance of Purchase Order:** The vendor will sign the copy of the Purchase Order as acknowledgement. Copy of Purchase Order along with relevant documents must be submitted along with bill in the Office of Project Director.
12. **Delivery Mechanism:** Successful bidder shall deliver and install the goods within **thirty (30) calendar days** of issuance of Purchase Order.
13. **Delayed Delivery:** 1% penalty of the total amount will be imposed per day for which the company/firm/agency failed to deliver within the delivery/execution period. No request for extension in delivery date shall be considered.
14. **Inspection:** Physical inspection will be carried out by the concerned Officer of the office of the Project Director. Ordered material is subject to final inspection at the

time of delivery.

15. **Quantity Delivered**: Competent Authority reserves the right to increase/decrease the quantity as per requirement and availability of funds, as per rules.
16. **Condition of Goods**: All items must meet in all respects with the sample/specifications & conditions of the Order and must be in good condition & conform to the best industrial quality standards; otherwise they will be liable to be rejected as per rules.
17. **Rejection of Goods**: We reserve the right to cancel any or all the items if material is not in accordance with our specification or if the delivery is delayed.
18. **Disclosure of Confidential Script/Material**: All rights reserve with the SHC and no information either in written/electronic media/copying form should be disseminated without the permission of the authority.
19. **Resolution of Differences**: In case of any difference or dispute arises between the parties, the same shall be dealt with as per rules.
20. **Rules, Regulations & Policies**: All rules, regulations and policies will be governed in accordance to the SPPRA.
21. **Mistakes in Calculation**: The contractor/ supplier will be liable for any mistakes in calculation of price/ rate and amount and shall be liable to suffer the loss arises at any stage of contract, due to mistakes in calculation or tax rates.
22. **Government tax(es), levi(es) and charges(s)**: All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per rules. Bidder should keep them updated regarding taxation issues in consultation with the relevant tax regulatory authorities.
23. **Stamp Duty**: Stamp duty will be levied as per rules. All matters of stamp duty shall be dealt with by the budget branch and A.G Sindh.
24. **Alternative Bids**: Alternative bids shall not be considered and complete tender shall be rejected being non-responsive. However, bidder can quote different models of Mitsubishi/ equivalent in different lots as per required specifications.
25. **Cost of Bidding**: Tender documents can be downloaded free of cost. However, the Bidder shall bear all costs associated with the preparation and submission of its bid, and Sindh High Court shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
26. **Rights of Sindh High Court**: Sindh High Court reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.
27. **Interest on Late Payments**: No interest shall be paid on late payment if cheque is received late from the Office of A.G Sindh. However, every effort shall be made for timely payments to successful bidders.
28. **Insurance**: The goods supplied under that contract should be fully insured. All cost of insurance shall be paid by the successful bidder. If the goods are not insured then risk if any shall be suffered by the successful bidder.
29. **Warrants**: Supplier must warrants that goods supplied would be new, unused and as per best industrial standards. All terms and conditions of standard warranty shall be applicable.

30. **Termination of Contract:** SHC may terminate the contract, if the successful bidder fails to supply all or parts of goods within definite time or fails to perform any other obligations of contract or bidder has failed to submit performance security or bidder has involved in fraud/ corruption.
31. **Manipulation of Tender Documents:** Any type of manipulation/ alteration/ changes in tender document by the bidder for favoring the bidder shall not be tolerated under any circumstances and bid shall be rejected being non-responsive.

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

Name:	
Designation:	
Signature & stamp	
Cell No	

11. Format of Undertaking (to be submitted on stamp paper):-

We, _____ located at _____ do hereby undertake/ declare on Oath at under:-

1. That we are not black listed from any government/ semi government/ autonomous/ private or any other national or international organization since the date of operation.
2. That we are not defaulter with any bank or financial institution.
3. That we have not provided any false/ misleading information to High Court of Sindh.
4. That our organization will not engage in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the tender in question.
5. It is undertaken to indemnify Sindh High Court for any loss or damage incurred due to corrupt business practices of our organization (if any) and if the same is proved then we will pay compensation to High Court of Sindh an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by our organization (if any) for the purpose of obtaining or inducing the procurement of any contract.

Name of Deponent:	
Designation:	
Signature & stamp	
Date	