

SINDH HIGH COURT, KARACHI

TENDER DOCUMENT

FOR THE YEAR 2023-2024

Dated: 04-12-2023

**SUPPLY & INSTALLATION OF CCTV EQUIPMENT FOR THE
RESIDENCE OF THE HON'BLE JUDGE LOCATED IN KARACHI.**

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1. Introduction

Dear Tenderer:

The **SINDH HIGH COURT (SHC)** is the highest judicial institution of the province of Sindh. We are interested to purchase **CCTV EQUIPMENTS AS MENTIONED IN TECHNICAL SPECIFICATIONS FOR THE RESIDENCE OF THE HON'BLE JUDGE**. Tender document which includes full details of items and other terms & conditions can be downloaded **free of cost** from www.sindhhighcourt.gov.pk.

2. Instructions

- (a) The Sindh High Court, Karachi (SHC) expects that aspirant vendors should furnish all the required documents to ensure a transparent and genuine presentation.

The bid documents should be submitted in the office of Director General (Finance & Accounts) Sindh High Court, Saddar, Karachi on or before **December 20th, 2023 at 10:45 a.m.** and will be opened on the same **date and place at 11:30 a.m.** in presence of bidders or their authorized representatives who wish to be present as well as the committee constituted for the purpose. In case of any holiday, the tender shall be received/ opened on next working day at the same place and time.

- (b) Date and time of opening of financial proposals of technically qualified bids will be communicated to the bidders in advance.
- (c) Bids must contain **BID SECURITY of 1% of total quoted price**, in the shape of **“BID SECURITY FORM” or “PAY ORDER”** in favour of REGISTRAR, HIGH COURT OF SINDH.
- (d) The Sindh High Court reserves the right to accept/reject any or all offers subject to rules.

3. Eligibility Criteria

The Mandatory requirements as per NIT are (a) PEC Registration in Category EE-02 (b) Registration with Income Tax Department (NTN Certificate) (c) Registration with Sales Tax Department (GST Certificate) (d) Registration with Sindh Revenue Board (SNTN Certificate) (e) Affidavit stating that company/firm has not been involved in any litigation or has discontinued any work at any institution.

S.#	DESCRIPTION	A	B	C
		Maximum Marks	Subdivision of Marks of column A	Subdivision of Marks of column B
1	Overall Firm's Standing:	20	-	-
1.1	Type Of Organization	-	5	-
	1.1.1 Proprietorship	-	-	1
	1.1.2 Partnership	-	-	2
	1.1.3 Private Limited	-	-	5
1.2	ISO 9002 Certified (Any ISO certification)		3	3
1.3	Company's Organization Chart enclosed & satisfactory	-	3	3
1.4	Years of Standing of Firm in CCTV Field for more than 10 years	-	5	5
1.5	Registration Info (I. Tax, S. Tax & EOBI)	-	1	1
1.6	Client references attached & satisfactory	-	3	3
2	Financial Status	15	-	
2.1	Bank Certificate	-	5	

2.2	Annual Turnover in last 3 years more than 30million	-	10	
3	Capabilities & Experience	30	-	
3.1	Total Of Annual turnover Of Last 5 Years for CCTV works	10		
	3.1.1 More than Rs. 10.0 million local CCTV work	-	10	
	3.1.2 More than Rs. 7.5 million local CCTV work	-	7	
	3.1.3 More than Rs. 5 million local CCTV work	-	5	
	3.1.4 Less than Rs. 5 million local CCTV work	-	0	
3.2	Possess PEC License for the relevant field EE-02 (Security, Safety Surveillance System)	10		
3.3	Does firm have Quality Assurance manual & Plan	2		
3.4	Safety Manual & Safety Plan	3		
3.5	Any Govt./Judiciary related previous experience	5		
5	Works In Hand	5	-	
5.1	Purchase Orders Certificate Submitted For Works In Hand	-	-	
	5.1.1 More than Rs.10.0 million	-	5	
	5.1.2 More than Rs.7.5 million	-	3	
	5.1.3 More than Rs.5.0 million	-	2	
6	Personnel	10	-	
6.1	Organization chart for firm	-	2	
6.2	Organization Chart For The Project Execution	-	2	
6.3	Organization Chart For Operation & Maintenance For 1 Year Round The Clock Basis	-	2	
6.4	Average number of staff in last 12 months	-	2	
6.5	General staff information	-	2	
7	Tools, Equipments & Workshop (Submit Detailed List)	10	-	
8	Authorized Representation Sole /Agent / Business Partner of Manufacturer (Submit Certificate/Letter)	10		
	Total Marks	100		
	Passing Marks	70		

Notes:

1. All points indicated are maximum & shall be disbursed on the basis of the evidence presented.
2. Firms are required to have PEC Specialization in EE02.

4. Sample of Technical Proposal

TECHNICAL SPECIFICATION			
S. NO	MAKE & MODEL	DESCRIPTION	QTY
1	Network IR Bullet Camera (Supply & Installation)	8 Megapixel Lite Network IR Bullet Camera <ul style="list-style-type: none"> ➤ Max. 8MP High Image Definition with WDR ➤ Built-in 2.8mm/3.6mm fixed-focal lens type ➤ Max. 15fps@8M resolutions, Max. 25/30fps@4M resolutions ➤ SMART H.265/H.264, MJPEG codec supported, multiple streaming, multiple resolutions. ➤ Motion detection, Tampering, Defocus detection ➤ micro SD (256GB) memory slot, PoE / 12V DC ➤ Built-in IR viewable length 30m with Auto/Manual IR On/Off control ➤ IP67, ROM-128, RAM-256 or higher ➤ Advance Video Algorithm that supports Intelligent functions such as tripwire and intrusion etc. 	11
2	Network IR Eyeball/ Dome Camera (Supply & Installation)	8 Megapixel Lite Network IR Eyeball or Dome Camera <ul style="list-style-type: none"> ➤ Max. 8MP High Image Definition with WDR ➤ Built-in 2.8mm/3.6mm fixed-focal lens type ➤ Max. 15fps@8M resolutions, Max. 25/30fps@4M resolutions ➤ SMART H.265/H.264, MJPEG codec supported, Multiple streaming, Multiple resolutions. ➤ Motion detection, Tampering, Defocus detection ➤ micro SD (256GB) memory slot, PoE / 12V DC ➤ Built-in IR viewable length 30m with Auto/Manual IR On/Off control ➤ IP67, ROM-128, RAM-256 or higher ➤ Advance Video Algorithm that supports Intelligent functions such as tripwire and intrusion etc. 	03
3	Network PTZ IR Camera (Supply & Installation)	4 Megapixel 45x (or higher) Network IR PTZ Camera <ul style="list-style-type: none"> ➤ Max. 4M (2560 x 1440) resolution with WDR ➤ Max. 25/30fps@4MP resolutions ➤ 45x optical zoom, 16x digital zoom ➤ H.265/H.264, MJPEG dual codec, Multiple streaming ➤ Day & Night (ICR), WDR (120dB) ➤ Auto tracking, Intelligent video analytics ➤ IP67, IK10 	01
4	16-Channel Network Video Recorder (Supply & Installation)	16-CH Network Video Recorder with 6TB HDD <ul style="list-style-type: none"> ➤ Up to 16CH 12megapixel supported ➤ H.265, H.264, MJPEG codec supported ➤ Max 320 Mbps incoming bandwidth with upto 24MP resolution for live view and playback ➤ 180Mbps network camera recording ➤ 1 RJ-45 10/100/1000 Mbps self adaptive Ethernet Port ➤ HDMI / VGA local monitor/Rs-232 Port ➤ 6TB HDD (Seagate /WD/or equivalent) 	01
5	Network Switch (Supply & Installation)	8-Ports PoE Network Switch	02

S. NO	MAKE & MODEL	DESCRIPTION	QTY
6	PTZ Network Controller (Supply & Installation)	Network Controller <ul style="list-style-type: none"> ➤ Superior system compatibility ➤ 3D joystick control of PTZ Functions ➤ USB Interface / RJ-45 Network Interface 	01
7	Iron Pole (Installation only)	20" (feet) Iron Pole with foundation etc. is already installed at the location. Fixing of PTZ on the same pole is required with any required fabrication in PTZ stand /color etc.	1 Job
8	Special Brackets (Supply & Installation)	Special Iron Brackets for Cameras (4' feet L-Shape)	09
9	LCD / LED (Supply & Installation)	24" or higher LED / LCD for alternate display at Police / Guard Room (Eco Star/TCL/Sony/or equivalent)	01
10	LCD / LED (Supply & Installation)	40" Inch Color LED (Eco Star/TCL/Sony/or equivalent)	01
11	UPS (Supply & Installation)	1-KVA UPS (Inclusive of 1 year warranty for batteries)	01
12	HDMI Cable (Supply & Installation)	30' HDMI Cable or 5 Meter Good Quality Machine Made	01
13	Converter (VGA to AV) (Supply & Installation)	Converter (VGA to AV) imported/good quality for 2 nd output at Police / Guard Room	01
14	U-Rack (Supply & Installation)	4 U-Rack with Cooling Fan, Lock & PDU.	01
15	Cabling / Fitting CAT-6 (Supply & Installation)	<ul style="list-style-type: none"> ➤ Material included in Per Running Feet ➤ Cat-6 Cable (3M or Schneider Cable or better) Jeddah / Pak Arab PVC Pipe with Fittings & Adamjee Channel Patti or better. Note: Initially rates may be quoted on 2000 (as benchmark). Later the payment will be made on actual running feet.	2000 RFT
16	Cabling / Fitting Power (Supply & Installation)	<ul style="list-style-type: none"> ➤ Material included in Per Running Feet ➤ Power Cable Wire (23/76),2-Core Twisted Power (Million or better) with Jeddah / Pak Arab PVC Pipe with Fittings & Adamjee Channel Patti or better. Note: Initially rates may be quoted on 200 RFT (as benchmark). Later the payment will be made on actual running feet.	200 RFT
17	Cabling / Fitting Coaxial (Supply & Installation)	<ul style="list-style-type: none"> ➤ Material included in Per Running Feet ➤ NVR to Guard Room for 2nd Display ➤ Coaxial Cable RG-6 imported with Jeddah / Pak Arab PVC Pipe with Fittings & Adamjee Channel Patti or better. Note: Initially rates may be quoted on 400 RFT (as benchmark). Later the payment will be made on actual running feet.	400 RFT
18	Iron Box (Supply & Installation)	<ul style="list-style-type: none"> ➤ Iron Box of 10" x 12" OR 12" x 12" Iron Box for cable management 	02
19	Warranty, Servicing & Maintenance	NOTE: After successful installation of all above items the Warranty with services and troubleshooting for all above mentioned items must be 1 Year including power-supplies, adaptors, UPS-batteries etc.	12 months

5. Sample of Financial Proposal

S.No	Description	Make & Model	Unit Price (Rs)	Quantity	Amount
1					
2					
3					
4					
5					
	Total Amount				
	17% GST				
	Total Amount with GST				
	Installation, Testing & Commissioning Charges				
	13% SST				
	Total Service Cost				
	Grand Total (Cost of Equipment with all taxes and total services with all taxes)				

6. Terms & Conditions

1. **Bidding Method:** **Single Stage- One Envelope** method will be adopted for bidding process as per SPPRA Rules.
2. **Company Profile:** Company Profile along with relevant documents be attached with this document.
3. **Validity Period:** The procurement contract will be awarded within bid validity period i.e. 90 days as per SPRRA Rules.
4. **Issuance of Purchase Order:** Purchase Order shall be issued from the office of the Assistant Registrar (Budget) of Sindh High Court.
5. **Receiving/Acceptance of Purchase Order:** The vendor will sign the copy of the Purchase Order as acknowledgement.
6. **Time of Delivery of Good:** The delivery should be made by the supplier at the residences of the Hon'ble Judges as per purchase order.
7. **Inspection:** Physical inspection will be carried out by I/C Director, I.T Branch of SHC. Ordered material is subject to final inspection at the time of delivery.
8. **Quantity Delivered:** Competent Authority reserves the right to increase/decrease the quantity as per requirement and availability of funds, as per rules.
9. **Condition of Goods:** All items must meet in all respects with the specifications & conditions of the Order and must be in good condition & conform to the best industrial quality standards; otherwise they will be liable to be rejected as per rules.
10. **Rejection of Goods:** We reserve the right to cancel any or all the items if material is not in accordance with our specification or if the delivery is delayed.
11. **Disclosure of Confidential Script/Material:** All rights reserve with the SHC and no information either in written/electronic media/copying form should be disseminated without the permission of the authority.
12. **Submission of Bills/Invoices:** Invoice/bill, Purchase Order & Delivery Challan should be submitted in the office of I/C Director, I.T Branch of Sindh High Court.

- 13. Bid Security:** All bids must be accompanied by an earnest money/ security of 1% of total bid amount. The bid security of unsuccessful bidder will be released by SHC after award of work or after expiry of bid validity period as per rules.
- 14. Price / Rate:** Price/ rate shall include all taxes, duties, levies, charges, insurance, freight, transportation etc. All currency in the proposal shall be quoted in Pakistani Rupees (PKR). The Bid prices and rates are fixed during contract and under no circumstance shall any contractor be entitled to claim enhanced rates for any item in this contract.
- 15. Resolution of Differences:** In case of any difference or dispute arises between the parties, the same shall be dealt with as per rules.
- 16. Rules, Regulations & Policies:** All rules, regulations and policies will be governed in accordance to the SPPRA.
- 17. General Sales Tax:** General Sales Tax will be paid on applicable items only by the company/firm/agency.
- 18. Rights:** SHC reserve the right to accept or reject any or all tender(s) or terminate proceedings at any stage in accordance to the rules & regulations framed by SPPRA.
- 19. Mistakes in Calculation:** The contractor/ supplier will be liable for any mistakes in calculation of price/ rate and amount and shall be liable to suffer the loss arises at any stage of contract, due to mistakes in calculation or tax rates.
- 20. Government tax (es), levi(es) and charges(s):** All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- 21. Stamp Duty:** Stamp duty will be levied as per rules.
- 22. Other:** SSPRA Rules will be followed for all other terms and conditions not specified/ mentioned/ ambiguous in this tender document. Kindly read SPPRA Rules available on www.spprasindh.gov.pk for further details.

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s.	
Year of Establishment	
Name of contact Person	
Address	
Sales Tax Registration No.	
National Tax No.	
Mobile No.	
Telephone No.	
Fax No.	
E-mail	
Banker's Name and Contact Details	

Name:	
Designation:	
Signature & stamp	

7. Sample of Proposal Submission Form

To be printed on the letter head of firm.

Tender Reference No.

Dated _____

Name of Contract:

The Learned Registrar,
Sindh High Court,
Karachi.

Dear Sir,

We, the undersigned, offer to provide our services for “_____”, as a Bid, sealed in an envelope.

We understand you are not bound to accept any Proposal you receive and reserves the right to accept or reject any offer and to annul the bidding process and reject all proposals without assigning any reason or having to owe any explanation whatsoever.

The decision of Purchase Committee shall be final and cannot be challenged on any ground at any forum and the Purchase Committee will not be liable for any loss or damage to any party acting in reliance thereon.

Sincerely,

Name
Designation,
Name of Company
Dated:

8. Sample of Articles of Agreement

This Agreement made this _____ day of _____ 2023, by and between the Sindh High Court, Karachi, Sindh, including his successors in office and Assignees / Agents, acting through the learned Registrar, hereinafter called the “**SHC**”, of the one part,

And M/s _____, located at _____, hereinafter called the “**Contractor**” which expression shall include their successors, legal representatives of the second part.

Whereas the **SHC** requires supply of _____ and whereas the **Contractor** has agreed to supply, the said items valued at **Rs.** _____ and words (_____) on quarterly basis as per Purchase Orders, subject to the terms and conditions set forth, hereinafter, which have been accepted by the **Contractor**.

Now this Agreement witnesses as follows:

1. In this agreement words and expressions shall have the same meanings as are respectively assigned to them in the **Conditions of Contract** hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by _____ on behalf of the **Contractor**, and by the learned Registrar on behalf of the **SHC**, all of (name and designation of the authorized person)
Which shall be deemed to form and be read and construed as a part of this **Agreement** viz.
 - a) Articles of Agreement;
 - b) Instructions to Tenderers;
 - c) Conditions of Contract;
 - d) Contractor’s Offer including the relevant correspondence prior to signing of this Agreement with all Annexures duly filled in.
 - e) The specifications of the items; and
 - f) Bill of Quantity with prices.
3. In consideration of the payment to be made to the Contractor, the **Contractor** hereby **covenants** with the SHC to supply & deliver all items in conformity in all respects of the Contract on quarterly basis, as mentioned in Purchase Orders.
4. The **SHC** hereby **covenants to pay** the Contractor in consideration of the supply & delivery of items at the contract price on quarterly basis subject to release of funds.

In Witness Thereof the parties have hereunto set their respective hands and seals, the day, month and year first above written.

WITNESSES:

(INTEGRITY PACT)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE SUPPLIERS OF GOODS, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract No. _____ Dated _____

Contract Value: _____

Contract Title: _____

..... [*Name of Contractor*] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative department or agency thereof or any other entity owned or controlled by GoS through any corrupt business practice.

Without limiting the generality of the foregoing, [*name of Contractor*] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS, except that which has been expressly declared pursuant hereto.

[*name of Contractor*] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[*Name of Contractor*] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoS under any law, contract or other instrument, be voidable at the option of GoS.

Notwithstanding any rights and remedies exercised by GoS in this regard, [*name of Contractor*] agrees to indemnify GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [*name of Contractor*] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoS.

Name of Procuring Agency:

Name of Contractor:

Signature:

Signature:

[Seal]

[Seal]