

# **HIGH COURT OF SINDH, KARACHI**

## **PRELIMINARY BID EVALUATION REPORT**

S.No	Description	Date & time of Submission of Bids	Date & time of Opening of Bids
1	Supply of Misc. Stationery Items (as per samples)	On or before 18 <sup>th</sup> January, 2021 at 12:00 noon	On 18 <sup>th</sup> January, 2021 at 12:30 p.m.
2	Method of Procurement	<b>Tender</b> <b>(Single Stage One Envelope Method)</b>	
3	Tender Published in Newspapers	27 <sup>th</sup> December, 2020	
4	Tender Upload on websites	27 <sup>th</sup> December, 2020	
5	No of bidders participated in Tender	Four (04) Attendance Sheet enclosed	

### **1. Details of Bidder participated in Tender:-**

Following bidders participated in the subject tender as reflected in Attendance Sheet. All three (03) bids were sealed & received on time.

S.No	Name of Bidder	NTN No.	GST No.	Contact No
1	M/s. ADD-Wise Supplies & Services	73775766	3277876170260	0343-2823238 0316-2332523
2	M/s. Vorson Pvt Ltd	2691543-0	1750870801319	0336-1800761 0345-3328129
3	M/s. Nazir Enterprises	05647207	170005647207	0333-3684224 0300-2539016
4	M/s. Amna Enterprise	74348616	3277876165250	0345-6416941

### **2. Tender Opening:-**

No objections were received on tender documents, eligibility criteria, specifications, terms & conditions and tender proceedings from any corner. Tender was opened in public on already fix date and time as mentioned above in the presence of Chairman, Members of Bid Evaluation Committee and representatives of bidders as reflected in Attendance Sheet.



### 3. Evaluation of Eligibility Criteria:-

All bids were evaluated on the basis of already defined eligibility criteria as mentioned below:

S.No	Eligibility Criteria	M/s. ADD Wise Supplies & Services	M/s. Vorson Pvt Ltd	M/s. Nazir Enterprises	M/s. Amna Enterprises
1	Complete filled, signed & stamped Tender Document.	YES	YES	YES	YES
2	Relevant Tax Registration Certificates (GST & NTN)	YES	YES	YES	YES
3	Copies of at least THREE (03) Purchase Orders of similar nature during the last three years. Minimum One (01) for each year (2018, 2019 & 2020) or (2017, 2018 & 2019) is mandatory.	YES	YES	YES	NO
4	Undertaking on judicial stamp paper that firm has never been blacklisted by any government semi government, autonomous and stated owned organization. (As per format given at the last page of tender document)	YES	YES	YES	YES
5	Average Financial turnover (Sales Revenue) of at least Rs. 0.5 million per annum during the last three years (2018, 2019 & 2020) or (2017, 2018 & 2019). (authenticated financial statements are required)	YES	YES	YES	NO
6	<b>Profile</b> of company/ firm/partnership	YES	YES	YES	NO
<b>Qualified Eligibility Criteria (YES/NO)</b>		<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>NO</b>

#### Remarks:-

1. M/s. Amna Enterprises has not furnished authenticated financial statements to verify financial turnover of Rs. 0.3 million, Rs. 20 million & Rs. 36 million for the financial year 2018, 2019 & 2020 respectively. Instead of furnishing authenticated financial statements, Bank Statement from November, 2018 to December, 2020 has been submitted which show closing balance of Rs. 239.80/= only.
2. M/s. Amna Enterprises has attached following purchase orders which are not related to stationery items:-
  - a. PO dated 08-01-2018 in respect of used 22 inch HP LED amounting to Rs. 6000/=.
  - b. PO dated 28-11-2019 in respect of DVD-VERBATIM amounting to Rs. 435,000/=



#### 4. Financial Proposals:-

S.N	Item Name	Specifications	Required Quantity	M/s. ADD Wise Supplies & Services	M/s. Vorson Pvt Ltd	M/s. Nazir Enterprises
				Unit Price without GST PKR	Unit Price without GST PKR	Unit Price without GST PKR
1	<b>BINDER CLIP (MEDIUM SIZE)</b>	32 MM  DIAMOND or equivalent standard  MADE IN CHINA or equivalent standard.  As per sample.  No compromise shall be made on quality.  Please quote rate after inspection of sample at Store of Sindh High Court.	200  Pieces	<b>6.39</b>  <b>Lowest</b>	6.43	9.15
2	<b>BOX FILE IN PLASTIC</b>	COLOR : BLACK & GREEN  CHINA MADE or equivalent standard.  As per sample. No compromise shall be made on quality.  Please quote rate after inspection of sample at Store of Sindh High Court.	50  Pieces	175.73  <b>Lowest</b>	<b>164.69</b>	225.00



3	<b>DOUBLE PUNCH MACHINE</b>	<p>BRAND KW-triO® 09880 or equivalent standard</p> <p>Small size.</p> <p>As per sample.</p> <p>No compromise shall be made on quality.</p> <p>Please quote rate after inspection of sample at Store of Sindh High Court.</p>	50 pieces	223.65	161 <b>Lowest</b>	237.50
4	<b>DUSTBIN (Large)</b>	<p>RADIUS: 10 ½</p> <p>height: 13 ½</p> <p>(LARGE SIZE)</p> <p>LOCAL MADE</p> <p>As per sample.</p> <p>No compromise shall be made on quality.</p> <p>Please quote rate after inspection of sample at Store of Sindh High Court.</p>	50	85.20 <b>Lowest</b>	221	312.50
5	<b>DUSTBIN (Small)</b>	<p>RADIUS: 10</p> <p>HEIGHT:</p> <p>(SMALL SIZE)</p> <p>LOCAL MADE</p> <p>As per sample.</p> <p>Please quote rate after inspection of sample at Store of Sindh High Court.</p>	100	127.80 <b>Lowest</b>	148	213.50
6	<b>FILE WRAPPER</b>	<p>LOCAL MADE</p> <p>As per sample.</p> <p>Please quote rate after inspection of sample at Store of Sindh High Court.</p>	400	9 <b>Lowest</b>	26.83	25.52



7	<b>FLAG GENERAL (COLOUR)</b>	LOCAL MADE  (PER PACKET CONTAINS 500 FLAGS)  As per sample. Please quote rate after inspection of sample at Store of Sindh High Court.	1000 packets	53	<b>32.71</b>  <b>Lowest</b>	150.80
8	<b>GUM BOTTLE</b>	ADX 50 ML or equivalent standard.  As per sample.  Please quote rate after inspection of sample at Store of Sindh High Court.	50 piece	<b>21.30</b>  <b>Lowest</b>	22.17	30.00
9	<b>GUM STICK</b>	AMOS 8 GRAM SMALL or equivalent standard.  As per sample.  Please quote rate after inspection of sample at Store of Sindh High Court.	400	35.15	<b>26.83</b>  <b>Lowest</b>	37.50
10	<b>HEAVY DUTY STAPLE MACHINE</b>	( KW-triO® ) - No. 050LC Brand or equivalent standard.  As per sample. Please quote rate after inspection of sample at Store of Sindh High Court.	24	2502.75	<b>2,394</b>  <b>Lowest</b>	4758.00
11	<b>HEAVY DUTY STAPLE PIN</b>	(KW-triO®) 23/17 - No. 0023H or equivalent standard.  As per sample. Please quote rate after inspection of sample at Store of Sindh High Court.	100 packets	191.70	<b>149</b>  <b>Lowest</b>	256.20



12	<b>HIGHLIGHTER</b>	<p>Pelikan® or equivalent standard.</p> <p>IN DIFFERENT COLOUR – YELLOW + GREEN + PINK + ORANGE</p> <p>As per sample. Please quote rate after inspection of sample at Store of Sindh High Court.</p>	1500	95.85 Lowest	97.73	111.36
13	<b>HOLE PUNCH MACHINE SINGLE</b>	<p>IRON LOCAL CHINA MADE or equivalent standard</p> <p>As per sample. Please quote rate after inspection of sample at Store of Sindh High Court.</p>	200	90.53	79 Lowest	265.64
14	<b>PAPER CUTTER</b>	<p>CHINA MADE or equivalent standard.</p> <p>As per sample. Please quote rate after inspection of sample at Store of Sindh High Court.</p>	100	106.50	43	37.12 Lowest
15	<b>LINING REGISTER</b>	<p>400 PAGES Local Made</p> <p>As per sample. Please quote rate after inspection of sample at Store of Sindh High Court.</p>	250	181.05	181 Lowest	279.38
16	<b>MASKING TAPE</b>	<p>(BROWN) 2 ½ INCH)</p> <p>PHONIX® or equivalent standard</p> <p>As per sample. Please quote rate after inspection of sample at Store of Sindh High Court.</p>	150	85.20	74.69	58.56 Lowest



17	<b>MASKING TAPE</b>	(TRANSPARENT 2 ½ INCH) PHONIX® or equivalent standard  As per sample.  Please quote rate after inspection of sample at Store of Sindh High Court.	150	85.20	74.69	<b>70.76</b>  <b>Lowest</b>
18	<b>MARKER (PERMANENT)</b>	DOLLAR ® UM-2 or equivalent standard  As per sample.  Please quote rate after inspection of sample at Store of Sindh High Court.	200	<b>24.50</b>  <b>Lowest</b>	25.83	28.06
19	<b>PACKING PAPER (BROWN SHEET)</b>	LOCAL MADE  (3 feet 11" X 2 feet 11")  As per sample. Please quote rate after inspection of sample at Store of Sindh High Court.	200	<b>8.52</b>  <b>Lowest</b>	13.44	14.64
20	<b>PAPER PIN /OFFICIAL PIN</b>	GRASH® or equivalent standard As per sample. Please quote rate after inspection of sample at Store of Sindh High Court.	200	37.28	37.66	<b>30.50</b>  <b>Lowest</b>
21	<b>PAPER TAPE (HALF INCHES)</b>	CHINA MADE ½ (HALF) INCHES OKASIA ® or equivalent standard As per sample. Please quote rate after inspection of sample at Store of Sindh High Court.	200	<b>15.98</b>  <b>Lowest</b>	17.40	17.69



22	<b>PAPER TAPE (TWO INCHES)</b>	CHINA MADE 2 (TWO) INCHES OKASIA® or equivalent standard  As per sample.  Please quote rate after inspection of sample at Store of Sindh High Court.	100	63.90	<b>33</b>  <b>Lowest</b>	70.76
23	<b>PAPER TAPE (THREE INCHES)</b>	CHINA MADE 3 (THREE) INCHES OKASIA® or equivalent standard  As per sample.  Please quote rate after inspection of sample at Store of Sindh High Court.	100	95.85	<b>49</b>  <b>Lowest</b>	106.14
24	<b>PIN CUSHION</b>	LOCAL CHINE MADE (AS PER SAMPLE)	50	42.60	<b>27</b>  <b>Lowest</b>	33.75
25	<b>FOLKER (PLASTIC HANDEL)</b>	Local Made  Size & shape as per sample.  As per sample.  No compromise shall be made on quality.  Please quote rate after inspection of sample at Store of Sindh High Court.	100	42.60	<b>18</b>  <b>Lowest</b>	42.70
26	<b>POLY CLOTH (RED – GREEN – BLUE)</b>	SIZE: (3) FEET (8) INCHES X (3) FEET (2) INCHES  (AS PER SAMPLE)  As per sample.  No compromise shall be made on quality.	600 pieces	<b>85.20</b>  <b>Only bidder</b>	N.Q	N.Q



		Please quote rate after inspection of sample at Store of Sindh High Court.				
27	<b>SCALE STEEL</b>	<p>LOCAL CHINA MADE (12 INCHES )</p> <p>As per sample.</p> <p>No compromise shall be made on quality.</p> <p>Please quote rate after inspection of sample at Store of Sindh High Court.</p>	100	38.34	35.83	<p><b>31.72</b></p> <p><b>Lowest</b></p>
28	<b>SCISSOR</b>	<p>JIALIYA No. 9007 (LOCAL CHINA MADE)</p> <p>As per sample.</p> <p>No compromise shall be made on quality.</p> <p>Please quote rate after inspection of sample at Store of Sindh High Court.</p>	100	127.80	<p><b>97.63</b></p> <p><b>Lowest</b></p>	N.Q
29	<b>SHORT HAND NOTE BOOK</b>	<p>200 SHEETS BRAND: (HB®) LOCAL MADE</p> <p>As per sample.</p> <p>No compromise shall be made on quality.</p> <p>Please quote rate after inspection of sample at Store of Sindh High Court.</p>	1300	<p><b>23.43</b></p> <p><b>Lowest</b></p>	23.76	164.70
30	<b>STAMP PAD (LARGE SIZE)</b>	<p>BRAND : DOLLAR® LOCAL MADE</p> <p>As per sample.</p> <p>No compromise shall be made on</p>	50	202.35	<p><b>41</b></p> <p><b>Lowest</b></p>	73.20



		quality. Please quote rate after inspection of sample at Store of Sindh High Court.				
31	<b>STAMP PAD (SMALL) DOLLAR</b>	CRYSTAL (SMALL) CLASSIC  As per sample. No compromise shall be made on quality. Please quote rate after inspection of sample at Store of Sindh High Court.	100	<b>34.08</b> <b>Lowest</b>	38	52.20
32	<b>STAMP PAD INK</b>	CRYSTAL® 28.5 GM  As per sample. No compromise shall be made on quality. Please quote rate after inspection of sample at Store of Sindh High Court.	500	<b>25.56</b> <b>Lowest</b>	27.40	30.74
33	<b>STAPLER MACHINE</b>	(ELEGANT M-600) STD  As per sample. No compromise shall be made on quality. Please quote rate after inspection of sample at Store of Sindh High Court.	200 pieces	<b>159.75</b> <b>Lowest</b>	247	348
34	<b>STAPLER PIN</b>	(GRASH) MOST DEMANDED ARTICLE As per sample. No compromise shall be made on quality. Please quote rate	3000 packets	31.95 <b>Lowest</b>	<b>25.73</b>	40.60



		after inspection of sample at Store of Sindh High Court.				
35	<b>STAPLER REMOVER</b>	(KW-triO®) - No. 0508B  As per sample.  No compromise shall be made on quality.  Please quote rate after inspection of sample at Store of Sindh High Court.	100 pieces	53.25	<b>52</b>  <b>Lowest</b>	67.10
36	<b>STICKING COLOUR FLAGS</b>	FLORENCE – PRNOTI (FOR HON'BLE JUDGES)  No compromise shall be made on quality.  Please quote rate after inspection of sample at Store of Sindh High Court.	500 packets	<b>42.60</b>  <b>Lowest</b>	48	48.80
37	<b>STICKING COLOUR FLAGS</b>	NON FLORENCE – PRNOTI (FOR HON'BLE JUDGES)  As per sample.  No compromise shall be made on quality.  Please quote rate after inspection of sample at Store of Sindh High Court.	500 packets	47.93	42	<b>40.26</b>  <b>Lowest</b>
38	<b>TAG (SMALL)</b>	(MEDIUM SIZE) (AS PER SAMPLE)  25 piece in each bunch.  As per sample.  No compromise	300 bunch	<b>21.3</b>  <b>Lowest</b>	24.30	32.94



		<p>shall be made on quality.</p> <p>Please quote rate after inspection of sample at Store of Sindh High Court.</p>				
39	<b>THREAD BALL</b>	<p>AS PER SAMPLE MOST DEMANDED ARTICLE.</p> <p>As per sample.</p> <p>No compromise shall be made on quality.</p> <p>Please quote rate after inspection of sample at Store of Sindh High Court.</p>	2000 balls	<p><b>13.85</b></p> <p><b>Lowest</b></p>	49.23	24.40
40	<b>U-CLIP</b>	<p>GRASH® 26MM NO. 07007 (PER PKT CONTAINS 100 PCS ).</p> <p>As per sample.</p> <p>No compromise shall be made on quality.</p> <p>Please quote rate after inspection of sample at Store of Sindh High Court.</p>	500 packets	<p><b>23.43</b></p> <p><b>Lowest</b></p>	31.30	30.50
41	<b>WATER CUSHION</b>	<p>LOCAL CHINA MADE (AS PER SAMPLE).</p> <p>As per sample.</p> <p>No compromise shall be made on quality.</p> <p>Please quote rate after inspection of sample at Store of Sindh High Court.</p>	200 pieces	<p>31.95</p> <p><b>Lowest</b></p>	<b>27.39</b>	N.Q



42	<b>WHITTO / CORRECT ION PEN</b>	DUX® or equivalent standard.  As per sample.  No compromise shall be made on quality.  Please quote rate after inspection of sample at Store of Sindh High Court.	700  pieces	<b>31.95</b>  <b>Lowest</b>	33.20	32.48
43	<b>WRAPPER WITH HARD BOARD</b>	(LOCAL MADE) AS PER SAMPLE.  As per sample.  No compromise shall be made on quality.  Please quote rate after inspection of sample at Store of Sindh High Court.	500  pieces	<b>15.53</b>  <b>Lowest</b>	19.83	32.94
44	<b>WRITING PAD (LARGE)</b>	PLANE OFFSET PAPER 80 GRAMS (50 SHEETS) LOCAL MADE.  As per sample.  No compromise shall be made on quality.  Please quote rate after inspection of sample at Store of Sindh High Court.	500	<b>65.07</b>  <b>Lowest</b>	78.63	103.70
45	<b>WRITING PAD (MEDIUM)</b>	PLANE OFFSET PAPER 80 GRAMS (50 SHEETS) LOCAL MADEAs per sample. No compromise shall be made on quality. Please quote rate after inspection of sample at	400	<b>45.26</b>  <b>Lowest</b>	49.81	91.50



		Store of Sindh High Court.				
46	<b>WRITING PAD (SMALL) /POCKET</b>	PLANE OFFSET PAPER 80 GRAMS (50 SHEETS) LOCAL MADE As per sample. No compromise shall be made on quality. Please quote rate after inspection of sample at Store of Sindh High Court.	500	<b>31.95</b> <b>Lowest</b>	42.29	79.30
47	<b>Envelope (Large)</b>	Size: 16 x 12 Gram: 75 gm Offset Kraft As per sample. No compromise shall be made on quality. Please quote rate after inspection of sample at Store of Sindh High Court.	15000	<b>2.95</b> <b>Lowest</b>	6.20	3.36
48	<b>Envelope (Medium)</b>	Size: 11 x 5 Gram: 75 gm Offset Kraft As per sample. No compromise shall be made on quality. Please quote rate after inspection of sample at Store of Sindh High Court.	30000	<b>1.0</b> <b>Lowest</b>	2.63	1.57
49	<b>Envelope (Small)</b>	Size: 9 x 4 Gram: 75 gm Offset Kraft As per sample. No compromise shall be made on quality. Please quote rate after inspection of sample at Store of Sindh High Court.	30000	<b>0.80</b> <b>Lowest</b>	1.73	1.16



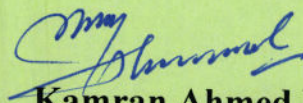
## 6. Bid Security:-

S.No.	Name of Bidder	Total Bid Amount without GST Rs.	1% Bid Amount Rs.	Name of Bank & Pay Order No	Pay Order Amount Rs.
1	M/s. ADD-Wise Supplies & Services	1,022,427/=	10,225=-	Bank Alfalah 00002090	20,000/=
2	M/s. Vorson Pvt Ltd	1,140,418/=	11,404/=	HBL 23689134	23,000/=
3	M/s. Nazir Enterprises	1,591,848	15,918/=	BAHL 08289839	16,000/=
4	M/s. Amna Enterprises	1,352,713/=	13,527/=	Meezan Bank 01587593884	14,000/=

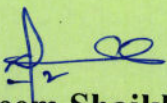
All Bid Securities are checked and found correct. Bid Securities of unsuccessful bidders may be released after completing codal formalities.

## 7. Ending:-

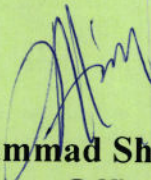
1. Due care has been taken to ensure accuracy & correctness in compilation of report. However, Bid Evaluation Committee reserves the right of rectifying any error and/or omission etc. at any time.
2. Objection(s) if any must be submitted within three (03) working days of uploading of Preliminary Bid Evaluation Report along with the copies of required documents on the basis of which objections are raised.
3. Objection(s) without supporting/missing documents shall be rejected without consideration.
4. Objection (s) received after the given deadline shall not be considered.
5. No compromise shall be made on the quality & specifications of items.
6. The Sindh High Court reserves the right to award or cancel the tender process, subject to rules.



**Kamran Ahmed Hamidi**  
**Director General (Finance & Accounts)**  
**Chairman**



**Saleem Shaikh**  
**Deputy Registrar (Accounts)**  
**Member**



**Muhammad Shahid Hassan**  
**Accounts Officer/ Nominee of A.G Sindh**  
**Member**

### *Copy for information & necessary action to:*

1. Director I.T with request to direct the concerned to upload the Preliminary Bid Evaluation Report on the official website of this Court for information of all concerned and also send messages to the concerned bidders that ***"Preliminary Bid Evaluation Report of Envelope has been uploaded on the official website Sindh High Court"***.
2. Chairman and Members of Bid Evaluation Committee.
3. I/c: P.A to D.G (F&A) of this Court.