

THE HIGH COURT OF SINDH, KARACHI

REQUEST FOR QUOTATION (2023-24)

Description / Quotation Required	Purchase of Stationery Items
Date of uploading of quotation	10-11-2023
Last date of submission of quotation	14-11-2023
Contact Person & Contact No.	Assistant Registrar, Budget Branch Phone: 021-9903151 Ext. 295
Delivery of Items	within 03 days of issuance of Purchase Order

SR. NO.	DESCRIPTION	Specs	REQUIRED QUANTITY	UNIT RATE INCLUDING TAXES
1.	Institution Register (Criminal Branch)	Offset paper 400 pages size 19 ½ x 14 ½ Print as per sample with hard board 48 OZ binding	12	
2.	Contingent Register (Budget Branch)	300 pages and 600 pages	10 each (10+10)	

Terms & Conditions

1. The interested supplier/service provider shall provide his full name, office address proprietorship status, copy of CNIC, relevant tax & business registration certificates which will be updated by the concerned official of this Court.
2. All government taxes shall be applicable as per rules. Payment shall be made from the relevant head. Hence, relevant taxes of services shall also be applicable.
3. Payment shall be made after satisfactory delivery.
4. All taxes shall be applicable as per rules.
5. This Sindh High Court reserves the right to cancel any or all the above items if the material is not in accordance with our specifications or due to delayed delivery or without assigning any other reason.

mjb
10/11/23
Assistant Registrar (Budget)
fw

High Court of Sindh, Karachi