HIGH COURT OF SINDH, KARACHI

REQUEST FOR QUOTATION (2024-2025)

RFQ NO.	SHC/RFQ/2024-2025/VIII	
Description / Quotation Required	Standard Office Laser Printer (CANON/HP)	
Date of Uploading of Quotation	16-04-2025	
Last Date of Submission of Quotation	22-04-2025	
Department/Contact Person & Contact No.	I.T. Department Hardware/Network Engineer Phone no. 021-99203151 Ext. 291	
Delivery of Items .	Within Two (02) weeks of issuance of Purchase Order	
Delivery Location	High Court of Sindh, Circuit Court Mirpurkhas	

ITEM#	DESCRIPTION	REQUIRED QUANTITY
1.	Brand: CANON Model: ImageCLASS LBP 6030 • Technology: LaserJet • Print Speed (Black): 18 PPM or higher • Legal and A4 size paper printing • Warranty: One (01) Year Open Box Warranty from the date of opening of box with parts, labour and onsite.	
2.	Brand: HP Model: HP LaserJet M111a Printer • Technology: LaserJet • Print Speed (Black): 18 PPM or higher • Legal and A4 size paper printing • Warranty: One (01) Year Open Box Warranty from the date of opening of box with parts, labour and onsite.	

Terms & Conditions

- The interested supplier shall provide its full name, office address proprietorship status, copy of CNIC, relevant tax & business registration certificates which will be updated by concerned official of this Court. Quotations may also be submitted via email at: it-quotations@shc.gov.pk
- 2. The Supplier shall quote the unit rate inclusive of all applicable taxes including transportation charges, in Pak Rupees (only).
- 3. The Supplier may quote one (any single) or both brands (items).
- 4. Payment shall be made from relevant head.
- 5. Payment shall be made after satisfactory delivery.
- 6. The High Court of Sindh reserves the right to increase or decrease the quantities of the above item(s).
- 7. The High Court of Sindh reserves the right to cancel any or all of the above items.

Hardware/Network Engineer (I.T. Department)

High Court of Sindh, Karachi