

THE HIGH COURT OF SINDH, KARACHI
REQUEST FOR QUOTATION (2025-26)

RFQ No.	SHC/BUD/RFQ/2025-26/03
Description / Quotation Required	Provision of Furniture Items
Date of uploading of quotation	Saturday, November 08, 2025
Last date of submission of quotation	Wednesday, November 12, 2025
Contact Person & Contact No.	Assistant Registrar, Budget Branch Phone: 021-9903151 Ext. 295
Delivery of Items	within 03 days of issuance of Purchase Order

Sr.	Item Description	Specifications	Quantity
1	Executive Chair (for Court Associate / Staff)	High-back ergonomic leather chair; metal base with 360° swivel; adjustable height and tilt; cushioned seat and back; wooden armrests with padding; color: black/brown.	1
2	Computer Table	Size: 4' × 2'; laminated top (thickness: 25mm); built-in CPU stand; sliding keyboard tray; cable management slot; wooden finish (teak veneer or MDF with PVC edging).	2
3	Wooden Closet (for Chamber)	Size: 6' × 4' × 2'; solid wood or laminated MDF; double-door with lock; internal shelves and hanging rod; matte polish finish; handles of stainless steel or brass.	1
4	Wooden Bookshelf (Open Type, No Drawers)	Size: 6' × 3' × 1.5'; four open shelves; solid wood or MDF with laminate finish; reinforced shelves for heavy law books; color: dark oak/mahogany.	1
5	Small Side Table (for Chamber)	Size: 2' × 1.5'; solid wood or laminated MDF; polished surface; sturdy legs; suitable for files or stationery; matching chamber furniture finish.	3

Terms & Conditions

1. The interested supplier/service provider shall provide complete details including full name, office address, proprietorship status, copy of CNIC, and relevant tax & business registration certificates. These shall be verified and updated by the concerned official of this Court.
2. The supplier/service provider shall quote unit rates inclusive of all applicable taxes as imposed by the Government of Pakistan.
3. ***The bidder must be a manufacturer or an authorized dealer/distributor of furniture items, and must also visit the site before submitting the quotation.***
4. The quantity of items may increase or decrease as per requirement.
5. All government taxes shall be applicable as per rules. Payment shall be made from the relevant head of account, and all applicable service-related taxes shall also apply.
6. Payment shall be made only after satisfactory delivery of items.
7. For general information and queries, please contact Mr. Ghulam Qadir Sario, J.O.A, Phone No. 021-99203151-9 (Ext. 295), Fax No. 021-99204126.
8. The Sindh High Court reserves the right to cancel any or all of the items if the supplied material does not conform to specifications, in case of delayed delivery, or without assigning any reason.


Assistant Registrar (Budget)
High Court of Sindh, Karachi