

THE HIGH COURT OF SINDH, KARACHI

REQUEST FOR QUOTATION (2024-25)

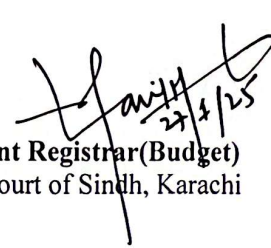
RFQ No.	SHC/RFQ/2024-25/055
Description / Quotation Required	Supply of Bookbinding Essentials
Date of uploading of quotation	Monday, January 27, 2025
Last date of submission of quotation	Thursday, January 30, 2025
Contact Person & Contact No.	Assistant Registrar, Budget Branch Phone: 021-9903151 Ext. 295
Delivery of Items	within 3 Days of issuance of Purchase Order

SR. NO.	DESCRIPTION	REQUIRED QUANTITY
1.	Plastic Sheets (13 ½ x 8 ½)	1000 Sheets
2.	File Card (13 ½ x 8 ½)	500 Cards
3.	Hard Board Cards	100 Cards
4.	Binding Tape (Black) 3"	24 Pieces
5.	Binding Tape (Black) 2"	24 Pieces
6.	White Glue German (per can KGs)	2 Bottles
7.	Thread Roll 21 No.	6 Pieces
8.	Red Cloth	1 Thaan
9.	Stapler Large	1 Piece

- The order is subject to the approval of the submitted sample.
- Submission of the sample within the due date is mandatory.

Terms & Conditions

1. The interested supplier/service provider shall provide his full name, office address proprietorship status, copy of CNIC, relevant tax & business registration certificates which will be updated by the concerned official of this Court.
2. Supplier/service provider shall quote the Unit rate including All taxes.
3. All government taxes shall be applicable as per rules. Payment shall be made from the relevant head. Hence, relevant taxes of services shall also be applicable.
4. Payment shall be made after satisfactory delivery.
5. For general information & queries contact Mr. Ghulam Qadir Sario, J.O.A, Phone No. 021-99203151-9 Ext-295, Fax No. 021-99204126
6. This Sindh High Court reserves the right to cancel any or all the above items if the material is not in accordance with our specifications or due to delayed delivery or without assigning any other reason.


Assistant Registrar (Budget)
High Court of Sindh, Karachi